

# **Friends of the Natrona County Library**



## **2022 Annual Report**

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# **The friends**

## **THE FRIENDS**

The Friends of the Natrona County Library is a 501(c)(3) non-profit volunteer organization which supports the Natrona County Library. We welcome others to help us advocate for the library. We raise money to support the Library through book sales and other fundraising events. Proceeds have supported projects including the annual Edible Book Fest and Wyoming Reads.

### **BOARD OF DIRECTORS**

The Friends of the Natrona County Library Board of Directors meets the third Wednesday of each month.

#### Officers

Sharyle Good, Co-President

Leanne Woodfill, Co-President

Laurie Fletcher, Vice President

Julia Whyde, Secretary

Evelyn McDaniel, Treasurer

### **OUR MISSION**

*To foster closer relations between the Natrona County Library and the citizens of Natrona County; to promote the functions, resources, services and needs of the Library, its patrons, and related programs; to advocate in the development of programs for the extension and improvement of the Library services and resources; to support provisions for adequate housing, materials, and other facilities of the Library; to promote and support literacy in the community.*



# **BY-LAWS**

## **ARTICLE I**

### **NAME AND CAPITAL STOCK**

#### **Section 1**

The name of this corporation is Friends of the Natrona County Public Library. This corporation is not organized for direct gain and holds a nonprofit 501(c)(3) designation under the laws of the State of Wyoming relating to corporations. The corporation has no capital stock. No certificates or shares shall be issued.

## **ARTICLE II**

### **PURPOSE**

#### **Section 1**

The purpose of this organization is to foster closer relations between the Natrona County Public Library and the citizens of Natrona County; to promote the functions, resources, services and needs of the Library, its patrons, and related programs; to advocate in the development of programs for the extension and improvement of the Library services and resources; to support provisions for adequate housing, materials, and other facilities of the Library; to promote and support literacy in the community.

## **ARTICLE III**

### **BOARD OF DIRECTORS**

#### **Section 1**

The business, property and affairs of the Friends of the Library shall be managed and controlled by a Board of Directors consisting of up to twelve members. Directors shall be elected by the membership each year at the annual meeting and shall hold office for a term of two years. Director terms shall begin following the annual meeting of the Board of Directors. In addition to the elected members of the Board of Directors, the Library Director and a member of the Natrona County Library Board shall serve as ex-officio members with voting privileges. The Board of Directors has the power to fill all vacancies on the Board caused by death, resignation, removal or refusal to serve. The term being filled will end at time the original term would end.

#### **Section 2**

In addition to the Section 1 provisions, the Board may include a member of the Library professional staff and the immediate past president, as ex-officio members with voting privileges.

#### **Section 3**

The offices of the Board shall include President, Vice-President, Secretary and Treasurer. Other officers may be elected or appointed in accordance with the provisions of this article.

#### **Section 4**

Those present at any meeting of the Board of Directors shall constitute a quorum for the transaction of business.

#### **Section 5**

The Board of Directors is authorized to accept gifts of money or property, provided all gifts shall be used for the purposes of the corporation as defined by its Articles of Incorporation.

#### **Section 6**

Regular meetings of the Board of Directors shall be held each month at a time and place as the President shall designate; provided that the secretary shall give written or verbal notice. Members of the Board of Directors are charged with responsibility of attending all meetings insofar as possible. Nonattendance at regular meetings may be grounds for replacement.

#### **Section 7**

The fiscal year of the Board of Directors is January 1 through December 31.

#### **Section 8**

The annual meeting of the Board of Directors will be held following the end of the fiscal year.

### **ARTICLE IV** **OFFICERS**

#### **Section 1**

The officers of the corporation shall include President, Vice-President, Secretary and Treasurer. Officers shall serve for a term of two years and shall be elected at the annual meeting of the Board of Directors. Officers may be re-elected to additional two year terms.

#### **Section 2**

A vacancy in any office may be filled by the Board for the unexpired term of office.

#### **Section 3**

The Board may remove any officer whenever, in its judgment, the best interest of the Board would be served by the officer's removal.

#### **Section 4**

The President is the principal executive officer of the corporation and shall preside at all meetings of the Board of Directors; shall, in general, supervise and control the functions and activities of the Board, shall, with the Secretary, execute all deeds,

mortgages and contracts and shall perform other duties as may be assigned to him or her by the Board of Directors.

### **Section 5**

The Vice-President shall assume all the duties, responsibilities and powers of the President in the absence of the President or if the President is unable to act. The Vice-President shall coordinate the preparation of an annual report and shall present that report to the Board at the annual meeting.

### **Section 6**

The Secretary shall maintain all records and communications of the corporation; shall disseminate all minutes of the meetings of the Board of Directors; and shall perform other duties as may be assigned by the Board of Directors.

### **Section 7**

The Treasurer shall collect, receive, and be responsible for all monies of the corporation and shall deposit same in the depository named by resolution of the Board of Directors. He or she shall give no bond for the faithful performance of duties unless the Board of Directors shall require such bond. The President and Treasurer will have access to a debit card drawn upon the corporation's depository.

Disbursements by check will be drawn upon the corporation's depository. Checks shall be signed by the Treasurer and either the President or Vice-President. At all appointed times, the books shall be opened for inspection by members of the Board of Directors and contributors to the corporation. The Treasurer shall file all state and federal reports and tax returns in a timely manner. The fiscal year of the corporation shall be January 1 through December 31. The Treasurer will file a financial report at each Board meeting and will present the income tax statement to the Board upon completion.

### **Section 8**

Each officer and committee chairperson will submit an annual report to the Vice-President at the end of each fiscal year. The Vice-President will compile a complete annual report of finances and activities to be submitted to the Library Board and presented to the Friends of the Library Board at the annual meeting.

## **ARTICLE V** **COMMITTEES**

### **Section 1**

The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer, and the Immediate Past-President. The Executive Committee is charged with the responsibility of exercising, in the intervals between the meetings of the Board of Directors, such lesser powers as may, by vote of the Board of Directors be authorized.

## **Section 2**

There shall be a nominating Committee of members of the Board appointed by the President. The President shall serve on the committee in an ex-officio capacity. The Nominating Committee is responsible for presenting a slate of officers and directors the month prior to the Annual Meeting.

## **Section 3**

**The Sales committee will consist of the committee chairperson and designees. The committee is responsible for scheduling and coordinating sales.**

## **Section 4**

There may be other committees as the President may designate, subject to the approval of the Board of Directors. Committee chairmen, who are not elected members of the Board, are ex-officio members of the Board of Directors, while acting as committee chairmen.

# **ARTICLE VI** **AMENDMENTS**

## **Section 1**

These By-Laws, or any part thereof, may be abridged, altered, added to or repealed at any regular or special meeting of the Friends of the Library Board by a two-thirds vote of those present.

## **Section 2**

The By-Laws herein contained have been passed, approved and adopted by the members of the Natrona County Friends of the Library this 15<sup>th</sup> of November, 1977 and amended as indicated.

Amended Nov. 18, 1981

Amended Nov. 15, 1984

Amended Nov. 14, 1991

Amended Nov. 14, 2002

Amended Nov. 17, 2010

Amended Nov. 21, 2014

It is time to gather  
and celebrate all we  
have done!

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Friends of the Library  
Annual Meeting  
February 16, 2022

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Join us:  
5:00 P. M.  
Occasions by Cory  
303 South Wolcott Street  
Casper, WY 82601

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Please RSVP with your attendance or your regrets  
by February 6th  
to [sharyle@tribcsp.com](mailto:sharyle@tribcsp.com)  
or call Sherry at 307 - 259 - 8918

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# **Presidents' Report**



## **Presidents' Report 2022**

2022 was an exciting year for the Friends of Natrona County Library. We held a total of five sales including a special Star Trek sale with items donated by a local donor. The income from the sales topped \$29,000 for the year. The reservation system for book sales continues to be an excellent tool for us to manage the sale admissions as well as a good source of funding in conjunction with the sales. The income from reservations this year brought in 31% of the total sales income.

This year we also celebrated 50 years of book sales with a special recognition event in November along with our annual staff recognition. At that event, we were pleased to honor relatives of long time volunteers Betty Ouderkirk and Wilma Bovie. We also honored Kevin Anderson who has been a customer since the first sale. A pamphlet about the history of the organization was also created.

We continued providing materials for the Junk Journal classes that are taught by one of the Friends of the Library volunteers. We also continued to provide books for the ephemera shelf at the library. Our outreach donations were larger than ever with an increasing number of donation requests.

Amazon sales continued to be moderately successful. With these sales, unique and rare items commanded much higher prices than they would at our local sales. The total income from this was over \$1,100 this year.

During the year, we were able to donate \$3000 to the Wyoming Reads Program and \$38,000 to the Natrona County Library. This included an annual donation of \$28,000 and a one time donation of \$10,000 as a result of Covid-19 grants we received.

Friends of Natrona County Public Library ended the year with 39 volunteers recording a total of 3347 hours of service.

# **Treasurer's financial Report**

Cash Account  
1/15/2023

## Cash Account

Date	Num	Payee	Memo	Category	Amount	C	Balance
12/31/2021		First Interstate	Bank Fee	Business Expenses	-2.00		48,447.49
1/26/2022		First Interstate	Amazon	Business Income	96.67		48,544.16
1/26/2022		First Interstate	Book Sales	Business Income	344.00		48,888.16
1/31/2022		Evelyn McDaniel	Wyoming Secretary of State	Business Expenses	-52.00		48,836.16
1/31/2022		First Interstate	Bank Fee	Business Expenses	-2.00		48,834.16
2/4/2022		Occasions By Cory	Volunteer Dinner	Meals & Entertainment (Bu...	-441.60		48,392.56
2/14/2022		First Interstate	Paypal	Business Income	222.84		48,615.40
2/14/2022		Sam's Club	Office Supplies	Business Expenses	-34.38		48,581.02
2/16/2022		First Interstate	Amazon	Business Income	53.40		48,634.42
2/17/2022		NCPL	Special Gift	Allocations	-10,000.00		38,634.42
2/28/2022		First Interstate	Book Sale	Business Income	356.00		38,990.42
2/28/2022		First Interstate	Bank Fee	Business Expenses	-2.00		38,988.42
3/1/2022		First Interstate	Amazon	Business Income	17.34		39,005.76
3/3/2022		First Interstate	Amazon Smile	Business Income	79.70		39,085.46
3/7/2022		Amazon MKTP	Supplies	Business Expenses	-18.89		39,066.57
3/31/2022		USPS		Postage and Delivery (Busi...	-15.16		39,051.41
3/31/2022		First Interstate	Bank Fee	Business Expenses	-2.00		39,049.41
4/4/2022		Sam's Club	Office Supplies	Business Expenses	-80.66		38,968.75
4/5/2022		First Interstate	Cash for Sale	Business Expenses	-350.00		38,618.75
4/11/2022		First Interstate	Paypal	Business Income	2,977.97		41,596.72
4/12/2022		First Interstate	Book Sale	Business Income	6,856.50		48,453.22
4/12/2022		First Interstate	Donation	Business Income	120.00		48,573.22
4/19/2022		First Interstate	Amazon	Business Income	309.42		48,882.64
4/25/2022		S.Jorgensen Found-#1288	Donation	Business Expenses	-3,000.00		45,882.64
4/27/2022		First Interstate	Book Sale	Business Income	154.00		46,036.64
4/28/2022		First Interstate	Bank Fee	Business Expenses	-2.00		46,034.64
5/10/2022		First Interstate	Amazon	Business Income	154.65		46,189.29
5/16/2022		First Interstate	Book Sale	Business Income	164.00		46,353.29
5/16/2022		First Interstate	Donation	Business Income	100.00		46,453.29
5/23/2022		First Interstate	Paypal	Business Income	33.50		46,486.79
5/26/2022		First Interstate	Amazon Smile	Business Income	47.73		46,534.52
5/26/2022		First Interstate	Cash for Sale	Business Expenses	-350.00		46,184.52
5/31/2022		First Interstate	Bank Fee	Business Expenses	-2.00		46,182.52
6/1/2022		First Interstate	Amazon	Business Income	14.39		46,196.91
6/1/2022		Sam's Club	Office Supplies	Business Expenses	-61.54		46,135.37
6/8/2022		First Interstate	Paypal	Business Income	1,672.92		47,808.29
6/13/2022		First Interstate	Book Sale	Business Income	4,358.00		52,166.29
6/13/2022		Domino's	Food for Sale	Food & Dining:Fast Food	-34.64		52,131.65
6/29/2022		USPS	Postage	Business Expenses	-11.38		52,120.27
6/29/2022		First Interstate	Bank Fee	Business Expenses	-2.00		52,118.27
7/6/2022		Walmart	Office Supplies	Business Expenses	-20.97		52,097.30
7/6/2022		NCPL #1289	Annual Gift	Allocations	-28,000.00		24,097.30
7/8/2022		First Interstate	Book Sale	Business Income	141.00		24,238.30
7/8/2022		First Interstate	Book Sale	Business Income	172.00		24,410.30
7/8/2022		First Interstate	Bank Fee	Business Expenses	-2.00		24,408.30
7/13/2022		First Interstate	Amazon	Business Income	72.74		24,481.04

Cash Account		Cash Account		Cash Account		Page 2	
Date	Num	Payee	Memo	Category	Amount	C	Balance
8/4/2022		First Interstate	Monthly Book Sales	Business Income	75.00		24,556.04
8/9/2022		First Interstate	Cash for Sale	Business Expenses	-175.00		24,381.04
8/12/2022		Sam's Club	Office Supplies	Business Expenses	-38.98		24,342.06
8/15/2022		First Interstate	Paypal	Business Income	1,278.50		25,620.56
8/15/2022		Domino's	Food for Sale	Food & Dining:Fast Food	-35.00		25,585.56
8/31/2022		First Interstate	Book Sales	Business Income	1,333.00		26,918.56
8/31/2022		First Interstate	Amazon	Business Income	107.35		27,025.91
8/31/2022		First Interstate	Bank Fee	Business Expenses	-2.00		27,023.91
9/2/2022		First Interstate	Amazon Smile	Business Income	48.93		27,072.84
9/2/2022		Studio City	Gift	Business Expenses	-30.00		27,042.84
9/6/2022		Sam's Club	Food for Sale	Business Expenses	-32.10		27,010.74
9/7/2022		First Interstate	Cash for Sale	Business Expenses	-450.00		26,560.74
9/12/2022		First Interstate	Book Sale	Business Expenses	4,463.50		31,024.24
9/12/2022		First Interstate	Donation	Business Income	100.00		31,124.24
9/20/2022		Amazon	Paypal	Business Income	1,701.07		32,825.31
9/30/2022		First Interstate	Office Expense	Business Expenses	-12.76		32,812.55
9/30/2022		First Interstate	Book Sale	Business Income	257.00		33,069.55
9/30/2022		First Interstate	Bank Fee	Business Expenses	-2.00		33,067.55
10/19/2022		First Interstate	Amazon	Business Income	29.45		33,097.00
10/26/2022		Leeanne Woodfill	Supplies	Business Expenses	-31.48		33,065.52
10/28/2022		First Interstate	Book Sales	Business Income	327.00		33,392.52
10/31/2022		Sam's Club	Supplies	Business Expenses	-30.10		33,362.42
10/31/2022		Credit Card	50th Recognition	Business Expenses	-153.65		33,208.77
10/31/2022		First Interstate	Bank Fee	Business Expenses	-2.00		33,206.77
11/21/2022		First Interstate	Amazon Smile	Business Income	59.97		33,266.74
11/22/2022		First Interstate	Book Sale	Business Income	107.50		33,374.24
11/29/2022		First Interstate	Money for Book Sale	Business Expenses	-300.00		33,074.24
11/29/2022		First Interstate	Bank Fee	Business Expenses	-2.00		33,072.24
11/30/2022		First Interstate	Amazon	Business Income	130.10		33,202.34
12/5/2022		First Interstate	Paypal	Business Income	1,581.57		34,783.91
12/5/2022		First Interstate	Book Sale	Business Income	5,184.00		39,967.91
12/5/2022		First Interstate	Donation	Business Income	100.00		40,067.91
12/5/2022		USPS	Postage	Business Expenses	-13.11		40,054.80
12/7/2022		First Interstate	Book Sale	Business Income	142.00		40,196.80
12/28/2022		First Interstate	Amazon	Business Income	136.10		40,332.90
12/28/2022		First Interstate	Bank Fee	Business Expenses	-2.00		40,330.90

# Friends of the Natrona County Library

## Proposed Budget 2023

	Budget 2022	Actual 2022	Proposed 2023
<i>Income</i>			
Book Sales	\$30,000	31,735.85	32,000
Amazon Sales	\$1,200	1,121.61	1,200
Amazon Smile	\$250	236.33	250
Donations	\$350	420	400
<b>Total</b>	<b>\$31,800</b>	<b>33,735.81</b>	<b>33,850</b>
<i>Expenditures</i>			
NCPL	\$28,000	38,000.00	30,000
Sue Jorgenson	\$3,000	3,000.00	3,000
Social Events	\$500	696.99	600
Office Supplies	\$300	329.76	500
Postage		39.65	40
Bank Fee		24.00	24
Gift		30.00	
Wy Sec of State		52.00	52
Misc			634
<b>Total</b>	<b>\$31,800</b>	<b>42,172.40</b>	<b>33,850</b>
Overall Total	-8,116.59		
Balance 1/1/2023 - \$40,330.90			

# **Outreach Donations**

## **2022 Community Program Donations**

**Note: Some locations received several repeat donations**

Ephemera Shelf at NCL - Paperbacks  
Casper Pride - Fiction and Non-fiction books  
Creative Aging Art Classes - Art books, magazines, garden floral books  
Lifecare Nursing Home - Large print books  
Little Free Libraries - Books  
Meals on Wheels - Puzzles  
Mercer House - Magazines  
Mountain Plaza Assisted Living - Large print books  
Police Athletic League - Books selected by and given to individual students  
Primrose - Misc. books, inspirational novels, large print books - magnifiers  
Renewed Hope Therapy - Materials and children's books for special needs kids  
Riverton Public Library - Books  
Senior Citizens' Center - Music, large print books, sheet music, and puzzles  
Shepherd of the Valley Nursing Home - Large print books  
Summer Reading Adult Prizes - Books (estimated at 300 or more)  
Dr. Robert Vigneri - Children's books  
Wyoming Behavioral Institute - Magazines  
Wyoming Food For Thought - New children's hardcover books, K-8 books  
Wyoming Rescue Mission - Bibles  
YMCA of Natrona County Childcare - Children's books Birth - 5th grade  
YMCA After School - Books



## **2022 Schools and Educational Programs Donations**

**Note: Some locations received several repeat donations**

Cavalry Academy - Encyclopedia Set

Casper College Bi-lingual Program - Bi-lingual materials

Casper College English Department - literature, especially Shakespeare

Casper College Early Childhood Learning Center - Picture books, holiday books

Cougar Run Elementary - Books

Crest Hill Elementary - Books, puzzles

CY Middle School - Books

Foundations Early Education - Childhood education books

Home School Parents throughout the community - Books and resources

Journey Elementary School - Children's books, 2 class book sets, large print books

Kelly Walsh High School - Books for in-class library, pre-school books

Manor Heights - Books, 330 books for carnival, books to give away

Montessori School of Casper - Classroom reading materials

Moss Agate School - Books

Mount Hope Lutheran School - Books, maps

Natrona County High School English Dept. - Books

Natrona County School District Homeless Teen Program - Teen fiction

Park Elementary School - Children's books

Pathways Innovation Center - Magazines, art books, Pre-school books

## **2022 Schools and Educational Programs Donations (continued)**

Paradise Valley Christian School - Children's books

Poison Spider School - Books

Rainy Dell Elementary - Books

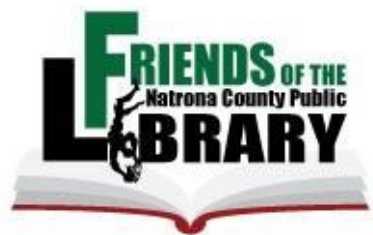
Saint Anthony's Pre-school and Kindergarten - large books

Sapphire Early Learning Center - Children's books of summer  
program

Verda James Elementary - Spanish books, books

Wyoming Virtual Academy - Books

# Meeting Minutes



— Friends of the  
Library — Minutes  
January, 19, 2022

**PRESENT:** Shirley Chase, Mary Coleman, Laurie Fletcher, Sharyle Good, Pat Green, Evelyn McDaniel, Kate Mutch, Phyllis Pearl-Erk, Pam Schuler, Leanne Woodfill, Julia Whyde

**Absent:** Larry Linn, Jackie Read, Lisa Scroggins

**Board member:** Vicki Cawthra

**Call to Order** – Sharyle Good and Leanne Woodfill

**Minutes – Julia Whyde**

- November 2021 minutes ○ Chase & Woodfill recommend edits. Note per additional change request by Good. ○ Fletcher moves to accept final version of November minutes; McDaniel seconds.
  - November 2021 minutes approved.

**Treasurer's Report - Evelyn McDaniel**

- \$48, 447.49 January 14, 2022 ○ Purchases: None to report
- McDaniel comments on positive results of last book sale ○ \$30, 000 in book sales
- McDaniel reports additional donations: up to \$1000.00 received ○ Discussion regarding need for acknowledgment via written card
- McDaniel presents Budget for 2022 for review ○ Good confirms vote for February Annual Meeting vote ○ \$31, 800.00: \$30, 000 book sales; \$1200 Amazon sales; Amazon Smile: \$250; Donations: \$300.00
- McDaniel reminds FOL we are a 501c: money must be given away ○ Funds did exceed \$50,000
  - McDaniel proposes we give an additional \$10, 000 to NCPL to reduce budget to more reasonable amount for a non-profit
  - Short discussion
  - Woodfill makes motion to give \$10, 000 to NCPL; Chase seconds; approved
- Green moves to accept January Treasurer's report; Schuler seconds; Treasurer's report approved

### **Director's Report – Kate Mutch**

- Mutch reports NCPL receipt of two grants from Wyoming Humanities Council
  - 10,000 for gen. operating expenses
    - 5000 for a story block project: Campbell county has one. Albany County also in conjunction with Amoco Park Way and City of Casper for placement by Pump House
- Mutch informs members of *Library Journal* recognition of Ron Franscell (Wyoming author)
- Mutch reports that in addition to training with the Intellectual Freedom curriculum, library staff has also received Sexual harassment training due to uptick in behavior.
  - Good asks Mutch if she had seen Community Health letter regarding uptick in similar behavior
- Mutch discusses regarding new hire process for Outreach Coordinator
  - Conrado has moved to state library

### **Board Report – Vicki Cawthra**

- Cawthra thanks FOL Board for Board and Staff recognition event
- Cawthra addresses censorship debate
  - confirms Scroggins has been elected as American Library Association Library Intellectual Freedom Committee representative
  - As representative, Scroggins will act as advocate to support librarians and institutions against censorship efforts, including training and resources to other institutions in the state.
  - Board discussion regarding this issue.
    - Mutch confirms many small county libraries need the training and support
      - Woodfill asks if each library had book policies: NCPL did.
    - Good confirms school district policy: asks what FOL Board can do
    - Library confirms that the goal is education everyone on the policy and offer support

## **COMMITTEE REPORTS**

### **Communication- Julia Whyde**

- No new communications

### **Amazon – Laurie Fletcher**

- \$1300 so far
  - Fletcher reports lighter Amazon sale traffic has been light thus far. Reminds staff to look through donations and place potential sells on the cart
  - Fletcher does report continued logistics issues with Amazon in terms of missing items et al.

### **Outreach/ Advocacy — Evelyn McDaniel**

- Books at book sale

- Woodfill has boxes for homeless high school students: waiting to make connections for delivery
- Good comments that FOL made so many donations that document had to be reformatted

## **OLD BUSINESS**

- FOL Membership: Leadership discussion date mix up ○ Will be tabled until next meeting
- Booksale ○ Good asks for check-off sheets for patrons
  - Fletcher confirms location ○ Good recorded total ticket sales, but updated check-off sheet may change total ○ Good passes around bag sale sales since 1971 (7-year gap from 2007 -2014).
  - Five sales in 2021 ○ Good asks for feedback
  - General discussion on patron approval of new system

## **NEW BUSINESS**

- Book Sale dates for 2022 ○ Good proposes board confirm dates and bag versus regular sales
  - Discussion
  - Woodfill asks if times needed at this point
  - Green states no need to specify at this point in time: members agree
  - Good states board must decide on nature of April sale
  - Pearl-Erk states April sale should be regular prices: board agrees
  - All day Thursday and Friday tickets confirmed
  - McDaniel makes move to approve; Coleman seconds; Dates and sale designations approved
- April 7, 8, 9<sup>th</sup>;
- June 10 & 8: bag sale
- Sept, 8, 9, 10;
- Dec. 1, 2, 3: bag sale
  - Good reminds board that December sale was first sale completely as a bag sale (with new ticketing system)
  - Discussion regarding bag sale in new system
- Nominating committee ○ Good requests volunteers for nominating committee: 2-3 volunteer
  - Verify current slate of members: McDaniel, Coleman, Pearl-Erk volunteer
- Budget: 2022 ○ Good asks board if any proposed changes to 2022 budget needed ○ Discussion
  - McDaniel reports state of Wyoming increased fees for non-profit to \$50.00

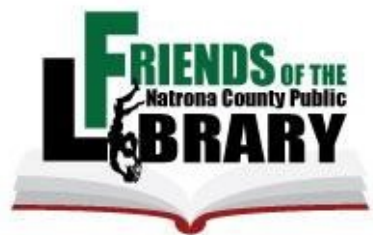
- McDaniel does remind board that solicitation of expenditure ideas always welcome
- PayPal working well for sales
- PayPal expenditure discussed, particularly regarding book sale payments.
  - Good also proposes swivel for iPad and payment
  - Good would like FOL have an automatic check-in system
  - Fletcher confirms that check-in system is easy if people feel comfortable learning the system
  - McDaniel proposes one iPad to check in and one to ring up charges.
  - Fletcher proposes new router as a potential idea
  - No further budget suggestions proffered
- Good does remind FOL that \$25, 0000 traditionally given to NCPL. \$28, 000 in the past because we have had it
- Board agrees we can adjust if needed
- McDaniel confirms that final 2022 budget will be voted on at Annual Meeting
- Annual Meeting
- Electronic invitations this year
- FOL board and volunteers invited: confirms no partners
- Good confirms Occasions by Cory location
- Final charge TBD: Estimate final bill to be around \$600.00
  - Menu: repeat from November minutes
  - Good asks Mutch if Annual Meeting for 2023 needs to be moved back one week in order to not conflict with state legislative meetings.
  - Mutch will discuss with Scroggins
  - Good states we could discuss moving meeting to March
- Good asks for further business
  - None
  - McDaniel makes motion to adjourn; Green seconds; Meeting adjourned 5:54.

#### NOTES:

Next FOL meeting scheduled is the Annual Meeting: for 2/16/2022, 5:00 p.m. for dinner. Annual Meeting begins at 6:30.

Location: Occasions by Cory, 303 S. Wolcott





— Friends of the Library —

Annual Meeting Minutes

February, 16, 2022

**PRESENT:** Shirley Chase, Mary Coleman, Laurie Fletcher, Sharyle Good, Larry Linn, Evelyn McDaniel, Phyllis Pearl-Erk, Pam Schuler, Lisa Scroggins, Leanne Woodfill, Julia Whyde

**Absent:** Pat Green, Jackie Read

**Board member:** Cathi Carr

**Dinner and Socializing**

- **Welcome:** Sharyle Good and Leanne Woodfill

**Roll Call:** Dave Bentzin, Jacquie Bruemmer, Paula Chapin, Carol Chapman, Diane Clow, Cheryl Davis,

Janet DeVries, Joyce Ewing, Carey Fox, Al Fraser, Janet Gammill, Letitia Hensley, Ila Kaiser, Ami Jacobs, Greta Lehnerz, Dorothy Morton, Steve Rabourn, Jane Tanner, Germaine Wagner, Arnold Woods

**Introductions and Acknowledgments - Sharyle Good and Leanne Woodfill**

**Library Director Comments - Lisa Scroggins**

- Scroggins thanks FOL volunteers for work and advocacy  
Scroggins discusses role as American Library Association Library Intellectual Freedom Committee representative
  - Will act as advocate to support librarians and institutions against censorship efforts
  - Will provide training and resources for smaller state libraries
- Scroggins thanks FOL for additional donation of \$10,000.00
  - FOL board approved: January 2022

**Library Board Comments - Cathi Carr**

- Carr thanks FOL volunteers

**Volunteer Hours 2021**

- **2021: 3, 512.25 + hours**
  - Good and Woodfill acknowledge that logged hours may be short of actual total
  - Good and Woodfill encourage volunteers to log all hours, including board meetings, at-home and community work

### **Amazon Update - Laurie Fletcher**

- Fletcher reminds volunteers on Amazon cart placement ○ Place any items for review
- Amazon Smile Program ○ FOL received \$350 in 2021
  - Use donates .5% of each order to charity of choice: no additional cost
  - Fletcher reminds volunteers to use the Smile contribution: <http://smile.amazon.com/ch/237115658>

### **Library Donation Presentation - Evelyn McDaniel**

- McDaniel presents NCPL Director Lisa Scroggins with check for \$10,000.00
- Scroggins thanks FOL; submits check to Greta Lehnerz for processing on behalf of NCPL

**Annual Report – Laurie Fletcher** ○ Fletcher informs attendees that annual report copy circulating at meeting, PDF copy available on FOL webpage

### **Miscellaneous - Sharyle Good and Leanne Woodfill**

- Woodfill and Good solicit suggestions/comments from floor ○ None offered

### **Sale Dates 2022 - Sharyle Good and Leanne Woodfill • April 7, 8, 9**

- June 9, 10, 11 (bag sale)
- September 8, 9, 10
- December 1, 2, 3 (bag sale) ○ Good and Woodfill direct members to bookmarks listing 2022 sale dates

### **FOL Board Annual Meeting**

**PRESENT:** Shirley Chase, Mary Coleman, Laurie Fletcher, Letitia Hensley, Sharyle Good, Ila Kaiser, Larry Linn, Evelyn McDaniel, Phyllis Pearl-Erk, Steve Rabourn, Pam Schuler, Lisa Scroggins, Julia Whyde

**Call to Order – Sharyle Good**

### **Minutes – Julia Whyde**

- January 2022 minutes ○ Pearl-Erk motions to approve January 2022 minutes; Coleman seconds; January 2022 minutes approved.

### **Treasurer's Report - Evelyn McDaniel**

- \$48, 834. January 31, 2022 ○ Expenses: Wyoming Secretary of State: \$52.00

- McDaniel reiterates January 2022 discussion regarding account total and FOL decision to donate additional funds to NCPL
- Fletcher moves to accept January 2022 Treasurer's Report; Schuler seconds; Treasurer's Report approved.

#### **Director's Report – Lisa Scroggins**

- See comments under general meeting

#### **Board Report – Cathi Carr**

- See comments under general meeting

### **COMMITTEE REPORTS**

#### **Communication- Julia Whyde**

- Whyde reads “thank you” from St. Anthony Manor (DVDs)
- Whyde reads “thank you” from Barb Bowen
- Members request mailing address: Barb Bowen  
10970 S. 700 E. Apt. #342  
Sandy, UT 84070

#### **Amazon – Laurie Fletcher**

- See comments under general meeting

#### **Outreach/ Advocacy — Evelyn McDaniel**

- World Book Encyclopedias to local Christian school

### **OLD BUSINESS**

- Good announces that March meeting will revisit FOL Membership discussion
  - Due to censorship moves in the state, Scroggins requests that FOL renew discussion
  - Letitia Hensley asks what FOL members can do
  - Good recommends waiting until March discussion for more information: membership discussion may offer partial solution to library advocacy

### **NEW BUSINESS**

- **Annual Report – Laurie Fletcher** ○ Fletcher asks board to contact her if annual report should include other items

#### **Nominating Committee Report – Mary Coleman, Evelyn McDaniel**

##### **○ Nominated for Expired Board Member Positions**

- Larry Linn; Julia Whyde; Pat Green; Leanne Woodfill; Pam Schuler; Laurie Fletcher

**Nominated for Officers** ○ Leanne Woodfill – Co-president; Julia Whyde – Secretary

**Officer and Board Members 2022 – 2023** ○

Co-Presidents: Leanne Woodfill; Sharyle Good

○ Vice-President: Laurie Fletcher ○ Secretary:

Julia Whyde ○ Treasurer: Evelyn McDaniel

○ Board Members: Pat Green; Larry Linn; Pam Schuler; Jackie Read; Mary Coleman; Shirley Chase; Phyllis Pearl-Erk

- Pearl-Erk moves to nominate listed persons; Chase seconds ○ Persons as listed nominated for positions as listed ○ Nominees approved as listed
- Good and Woodfill open the floor to additional nominations ○ No additional nominations
- Schuler makes motion to accept nominating committees slate as proposed ○ Pearl-Erk seconds; nominees approved

**2022 Budget Allocation Determination – Evelyn McDaniel NCPL: \$28, 000**

Sue Jorgenson: \$3,000

Social Events: \$500

Office Supplies: \$300

Total: \$31, 800

- Good asks for discussion ○ Good proposes that FOL provide funds for Ila Kaiser junk journals
  - Discussion regarding amount: \$50.00
  - Discussion regarding process: maintain receipts
  - McDaniel makes motion to allocate \$50. 00 to Ila Kaiser for junk journal materials; Fletcher seconds: 2022 FOL Budget Allocation approved.

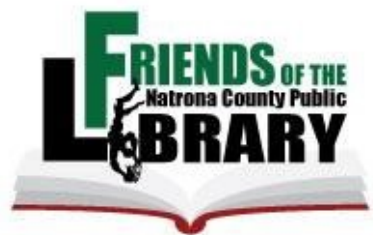
**• Annual Budget Adoption – Evelyn McDaniel**

- See attached
- Good asks for discussion: no discussion
- Coleman makes motion to accept 2022 budget; Chase seconds; 2022 FOL Budget approved.

**• Other**

- Pearl-Erk asks about Pat Green ○ Good updates FOL on Green health
- Fletcher updates FOL board on Read health • Good opens floor to any additional comments
- Meeting adjourned: 6: 32 p.m.

NOTES: Next FOL Meeting: for 3/16/2022, 5:00 p.m. NCPL Board Room



— Friends of the Library — Meeting Minutes  
March 16, 2022

**PRESENT:** Shirley Chase, Laurie Fletcher, Pat Green, Sharyle Good, Evelyn McDaniel, Phyllis Pearl-Erk, Jackie Read, Pam Schuler, Lisa Scroggins, Leanne Woodfill, Julia Whyde

**Absent:** Mary Coleman, Larry Linn

**Board member:** Cathi Carr

**Call to Order** – Leanne Woodfill

**Minutes** – Julia Whyde

- February 2022 minutes ○ Chase motions to approve February 2022 minutes; Green seconds; February 2022 minutes approved.

**Treasurer's Report - Evelyn McDaniel**

- \$38,988.42 as of February 28, 2022
- McDaniel informs board that purchase and use of Quicken resulted in enhanced report print out
- Sue Jorgensen Foundation Donation: See **New Business**
- Woodfill opens floor to questions ○ No questions
- Green moves to accept February 2022 Treasurer's Report; Schuler seconds; February 2022 Treasurer's Report approved.

**Director's Report – Lisa Scroggins**

- Scroggins reports NCPL subscription to translation service ○ Language Line to provide translation services for over 240 different languages, including ASL ○ NCPL currently without bilingual staff members
- Scroggins reports updates in security log reporting and tracking ○ NCPL staff currently use a Word document, but inability to conduct a name search makes current system cumbersome
  - New tracking allows NCPL to establish patron patterns regarding time of day and library “hot spots.”
- **New tracking allows staff to better understand and pinpoint recurrent patron behavior**
  - Google Studio update ○ Scroggins summarizes grant history: Google grant in conjunction with Laramie County PL ○ Retrofitting of reading alcove complete
    - Issues regarding equipment and sound quality ongoing; UW has assisted NCPL with troubleshooting assistance.

- Scroggins announces county is preparing for its next 5<sup>th</sup> cent tax approval voting cycle
  - Applications not yet available
  - Scroggins reminds FOL of importance of 5<sup>th</sup> cent tax funds to library function

### **Board Report – Cathi Carr**

- Carr shares foundation currently drafting new strategic plan through 2025
  - 3<sup>rd</sup> draft; final approval in April or May
  - Carr reports vision and mission statement revisited
- Carr thanks FOL for Annual meeting with dinner
- Carr asks to confirm date and times for staff/board April pre-sale celebration and book browse
  - Woodfill and Good confirm usual schedule.

## **COMMITTEE REPORTS**

### **Communication- Julia Whyde**

- No communication

### **Amazon – Laurie Fletcher**

- Fletcher reports income of \$208.55
- Fletcher reminds board that Amazon sales dependent on donation types
- Amazon Smile: \$79.00

### **Outreach/ Advocacy — Evelyn McDaniel**

- WBI donations
- Fletcher reports that Primrose would like large print
  - Good reminds board to apply FOL stickers to all donations
  - Woodfill comments that Primrose has a librarian; Fletcher confirms
- Donations of magazines for collage work

## **OLD BUSINESS**

- Membership discussion
  - Scroggins provides summary of previous discussion regarding membership
  - Scroggins maintained that paying fees can enforce a sense of commitment to the library
    - Newer concern regarding need for advocacy
  - Wyoming Library Association is working with national group EveryLibrary (national library advocacy)
  - EveryLibrary has announced state wide advocacy campaign
  - Part of work will be public communication: what do libraries do?
    - Scroggins proposes establishing a group of individuals who will act as advocates for libraries and the public
  - Would like to have way to engage more people; wasn't looking to change FOL or its focus
  - Proposes a separate branch focused on advocacy

- Asks FOL to consider forming a branch of FOL that begins establishing a list of names interested in library advocacy.
- Good adds idea of establishing a group of designated advocates
- Scroggins proposes even a name change to differentiate FOL from public advocates
- Good asks FOL board to consider authorizing a list of names now
- Chase confirms that this proposal makes sense
- Schuler agrees and adds that bringing youth in is also important
- Scroggins confirms that Casper Youth Council is already involved, already in contact with Every Library Association
- Read asks about role of foundation.
- Scroggins reports that foundation is committed to helping; reminds FOL that foundation is a private board
  - Pearl-Erk asks question regarding who will be in charge of the logistics of this set-aside advocacy group
- Good states that once EveryLibrary and state confirm needs; FOL would then put together group
- Scroggins confirms that management of group would not fall on FOL
- Pearl-Erk confirms that her question regarding group oversight answered
  - Read asks if it would be better to run through FOL or Foundation
- Scroggins confirms that FOL is the location due to mission statement of advocacy
  - Green and Scroggins state that while FOL does not have management duties for the advocacy group, dual-enrollment of members possible
  - McDaniel makes motion authorizing FOL to form a branch providing a set aside group of advocates should the statewide structure for NCPL as the need arises; Green seconds; motion passes authorizing formation of a branch of advocates for FOL pending need
  - Good asks if Scroggins needs added agenda item for April meeting
- Scroggins confirms

## NEW BUSINESS

- **Sue Jorgensen Foundation Donation – Evelyn McDaniel** ○  
McDaniel presents check to Lisa Scroggins: Sue Jorgenson Foundation, \$3,000.00 ○ Good confirms that no motion needed because donation was already part of budget
- **April Sale: 6, 7, 8, 2022 - Sharyle Good and Leanne Woodfill** ○  
Good confirms ticket sales going well: 262 appointments ticket sold ○ Good confirms local media spots put out
  - Schuler asks if we have reached out to local radio groups – Bob Price
  - Good asks Schuler to contact Bob Price ○
  - Good confirms preparations for sales are moving along ○
  - Woodfill asks if reminders go out to customers

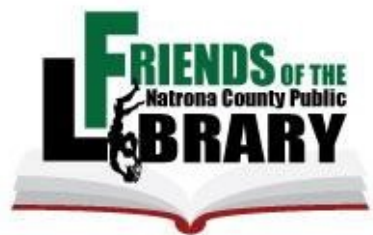


- Scroggins and Good confirm o Good confirms stand order for I-Pad
- Good would like to eventually have customers check-in to ensure payment of entrance fee

#### **OTHER**

- No other business or discussion
- Chase moves to adjourn; Schuler seconds; meeting adjourned 6:01

NOTES: Next FOL Meeting: for 4/20/2022, 5:00 p.m. NCPL Board Room



— Friends of the Library — **Meeting Minutes**  
April 20, 2022

**PRESENT:** Mary Coleman, Pat Green, Sharyle Good, Evelyn McDaniel, Phyllis Pearl-Erk, Pam Schuler, Lisa Scroggins, Leanne Woodfill

**Absent:** Shirley Chase, Laurie Fletcher, Larry Linn, Jackie Read, Julia Whyde  
**Board member:** Cathi Carr

**Call to Order – Leanne Woodfill & Sharyle Good**

**Minutes – Julia Whyde (not present)**

- March 2022 minutes ○ Green makes motion to accept March minutes; Schuler seconds; March 2022 minutes approve4

**Treasurer’s Report - Evelyn McDaniel**

- \$48, 539.14 as of March 2022 ○ McDaniels reports that income exceeds expenditures by \$91.65
  - Coleman makes motion to accept March Treasurer’s Report; Pearl-Erk seconds; March 2022 Treasurer’s Report Approved

**Director’s Report – Lisa Scroggins**

- Scroggins reports Blackbelt Librarian Warren Graham Staff Training ○ Friday Zoom: Dealing with Difficult Patrons
- Scroggins updates FOL board on security log reporting and tracking ○ New tracking allows NCPL to establish patron patterns regarding time of day and library “hot spots.”
  - New tracking allows staff to better understand and pinpoint recurrent patron behavior
- Scroggins informs board that NCPL computers in update process ○ Cyber-security concerns, multi-factor authentication
- Scroggins reports plumbing issues ○ Resolution will need to wait for next budget cycle ○ Remodel discussion; parts no longer available
- Scroggins summarizes invitation by Andi Couch, Nic Director regarding NicFest ○ NCPL short-staff, summer schedule, book sale, plus lack of planning time: NCPL unlikely to participate this summer

- NCPL will join the Nic for later craft and book reading sessions
- Scroggins reports meeting with NCSD Board
  - Offered support to librarians
  - Invited to book sales
- Scroggins announces Peter Nicolaysen will run again for county commissioner
  - Scroggins relays that Nicolaysen believes current NCPL building will soon be inviable for continued use

### **Board Report – Cathi Carr**

- Carr reports strategic plan approved in March, 2022
- Carr confirms she will be a permanent member of the Wyoming Reads Program

## **COMMITTEE REPORTS**

### **Communication- Julia Whyde** (not present)

- Thank you from St. Anthony's: gift of big books

### **Amazon – Laurie Fletcher** (not present)

- Reported income of \$498.87; \$115.81 to be added.

### **Outreach/ Advocacy — Evelyn McDaniel**

- McDaniel reports that her book club donated new books for homeless teens; FOL added 12-13 more boxes. 300-350 books total

## **OLD BUSINESS**

- April recap/suggestions
  - Redo sign up sheets
    - Shoppers seemed unclear on their shopping times
    - “Paid at door” slips worked ok for Thursday and Friday
    - iPad check off didn't work; could only do one at a time
      - Make the first line the line for the iPad
    - Suggestion: add one more time slot: Thursday or Sunday (4 hours only)

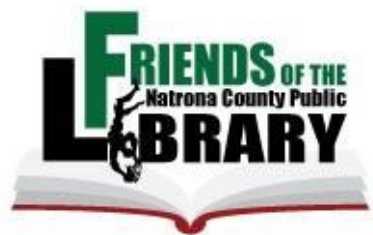
## **NEW BUSINESS**

- No new business

## **OTHER**

- Update on Arnold: Visited library with Jackie. Received gift; looks good
- McDaniel moves to adjourn; Coleman seconds; meeting adjourned

**NOTES: Next FOL Meeting:** for 5/18/2022, 5:00 p.m. NCPL Board Room



— Friends of the Library — **Meeting Minutes**  
May 18, 2022

**PRESENT:** Shirley Chase, Mary Coleman, Laurie Fletcher, Pat Green, Sharyle Good, Larry Linn, Evelyn McDaniel, Phyllis Pearl-Erk, Jackie Read, Pam Schuler, Julia Whyde, Leanne Woodfill

**Absent:** Pat Green, Lisa Scroggins

**Board member:** Cathi Carr

**Call to Order – Leanne Woodfill & Sharyle Good**

**Minutes – Julia Whyde**

- April 2022 minutes ○ Woodfill makes motion to accept April minutes; Chase seconds; April 2022 minutes approved

**Treasurer's Report - Evelyn McDaniel**

- \$46,298.64 as of May 2022 ○ McDaniels reports that current income represents total after budgeted donations ○ McDaniels presents NCPL representative, Cathy Carr, with additional FOL donation check:  
\$28,000.00
  - Carr accepts on behalf of NCPL ○ Coleman makes motion to accept April Treasurer's Report; Fletcher seconds; April 2022 Treasurer's Report Approved

**Director's Report – Cathy Carr for Lisa Scroggins**

- Carr reports NCPL recipient of Casper Area Chamber of Commerce's Community Partner of the Year Award
- Carr confirms FOL sales area keypad lock damaged ○ Fred placed gate to block children from accessing lock in the future ○ Lock being replaced
- Carr updates FOL on "Library of Things" ○ NCPL loan program including binoculars. Tennis rackets, for example ○ NCPL website has updated list of items for check-out

**Board Report – Cathi Carr**

- Carr confirms that board has been informed of June 8<sup>th</sup> staff and board appreciation bag sale event
- Carr reports that current board members Alaina Hall and Mike Stepp will remain on NCPL Board

## **COMMITTEE REPORTS**

### **Communication- Julia Whyde**

- Thank you and donation from Kay and Bob Rosenberger on behalf of Carol Williams
- Wyoming Community Foundation's Sarah Chapman thank you for \$3000.00 FOL donation to Sue Jorgensen Book Drive Fund

### **Amazon – Laurie Fletcher**

- Reported income of \$653.00

### **Advocacy — Evelyn McDaniel**

- Chase reports donation of Bibles to Rescue Mission
- Fletcher reports Broadway play synopses donated to Casper College

## **OLD BUSINESS**

- No old business

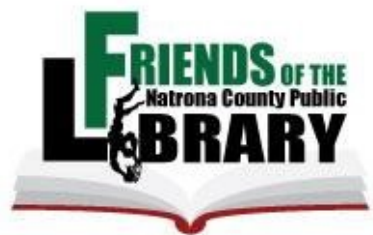
## **NEW BUSINESS**

- June sale update ○ Pre-sales as of 5/18: 6/9 99 out of 100 sold; 6/10: 57 out of 100; 6/11 182 out of 200 ○ Fletcher reminds board that Nic Fest will be taking place during the same Friday/Saturday sale ○ McDaniel reports that \$300 cash will be available for sales
  - Good reports that sign-in didn't work because ticket takers had to write out names: no time saving device
  - Good and Fletcher report that many e-mails for ticket buyers are incorrect: ask members to confirm e-mails if possible
  - Good asks FOL if any volunteers need anything; no additional requests made ○ Fletcher notes that leaving PayPal plugged in will help keep the card reader in sync
    - Good and Woodfill inform FOL that members must log out of PayPal system in order for system to work on subsequent days
- Good reports that old set of Dickens to Sweetwater Station
- Good and Woodfill report four new volunteers for training: two elementary school librarians; one engineer; one works for BLM
- Good repeats need for social media position/volunteer
- Good reminds FOL board that we won't meet until after September sale
- Fletcher asks for September sale reminder: **8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>**

## **OTHER**

- No other items
- Fletcher moves to adjourn; Pearl-Erk seconds; meeting adjourned, 5:34 p.m.

NOTES: Next FOL Meeting: for 09/21/2022, 5:00 p.m. NCPL Board Room



— Friends of the Library — **Meeting Minutes**  
September 21, 2022

**PRESENT:** Shirley Chase, Laurie Fletcher, Pat Green, Sharyle Good, Larry Linn, Evelyn McDaniel, Phyllis Pearl-Erk, Jackie Read, Pam Schuler, Julia Whyde (late) Leanne Woodfill

**Absent:** Mary Coleman

**Board member:** Cathi Carr

**Call to Order – Leanne Woodfill & Sharyle Good**

**Minutes – Julia Whyde (late)**

- May 2022 minutes
  - Chase makes motion to accept May minutes; Read seconds; May 2022 minutes approved

**Treasurer's Report - Evelyn McDaniel • \$32, 828.48 as of September 21, 2022**

- Scroggins makes motion to accept September Treasurer's Report; Woodfill seconds; September 2022 Treasurer's Report Approved

**Director's Report – Lisa Scroggins**

- Scroggins defines One Cent Funds and delineates how NCPL uses those funds
  - Scroggins reminds members that libraries are an unfunded mandate: each county is required to have a library, but the statute provides no funding
    - Natrona County is 18<sup>th</sup> out of 23 in terms of public library funding per capita
    - One Cent Funds up for vote in November 2022
    - Scroggins reports that One Cent Funding is crucial to maintaining library collections; without One Cent Funding, the library would only be a building with staff
- Scroggins announces Story Walk
  - Family-friendly activity at Crossroads Park.
  - Funding through Humanities Council Grant from the Foundation
  - Scroggins asks board to stay tuned for more details
- Scroggins presents information regarding the Dolly Parton's Reading Foundation
  - Intent: purchase books for libraries \$25.00 per individual for ages birth to kindergarten.
  - Every child gets a book per month.
  - Natrona Collective Health Trust is sponsoring the library in Natrona County.

- Other sponsors include Banner Medical, Health Department, NCSD ○ Committed to year-after-year sustainability.

- Kyla Alvey is the outreach coordinator funded by the Health Trust.

- As of 9/20/22, 889 children registered. Other partners are. Goal is to saturate the community.

### **Board Report – Cathi Carr**

- Carr announces that Carter Napier (City Manager) will be attending the Board of Trustees meeting, 10/12/22 at 12 noon.
  - The FOL Board is invited but needs to RSVP.
  - Next Board meeting (October) will be in the Crawford Room
  - Carr urges everyone to attend the Board of Trustees meeting re: the One Cent Funding because she has attended other such presentations and found them to be quite informative.
- Carr announces that Mike Stepp is the new President of the NCPL Board.

### **COMMITTEE REPORTS**

#### **Communication- Julia Whyde • No communication to share**

#### **Amazon – Laurie Fletcher**

- Reported income of \$835.00
- Fletcher share current Amazon buyer issue: purchasing textbooks, then returning them for a refund claiming text was problematic. FOL must refund money and address purported issue with description or text.
- Amazon takes 1/3 profit for their fees

#### **Advocacy — Evelyn McDaniel**

- McDaniel reports FOL gave away numerous items during book sales, especially to teachers and home schoolers.
- Woodfill and DeVries donated books and magnifiers to Primrose.

### **OLD BUSINESS**

- Star Trek and September Sales ○ Good presents breakdown since Spring 2022: total sales, ticket sales, and no shows
  - September sales results were low
  - Case asks if numbers include no-tickets customers who showed up at the door
  - Good reports that no ticket customer not included

- Concerns:
  - No shows: Good asks what board would like to do about no shows
    - Good confirms this last sale did not sell out
    - Schuler, Pam confirms that more people called to cancel
    - Read asks if customers pay online or at the door: at the door
    - Discussion follows:
- FOL agrees that requiring online purchases is not the way we want to go
- Board agrees to not take action at this time
  - FOL members confirm that children's department decreased book prices
  - Scroggins comments that the community, "standing in the gap" work that we do is important, particularly now with inflation
  - Good comments on the banned books display
- Woodfill comments that NCSB board currently going through book ban
  - Paperback in free box, not on shelves (patron concern)
    - Board agrees that free is free: no action on the issue
  - Paperbacks not alphabetized (patron concern)
    - Discussion
    - Board members agree no action; volunteers organize their own sections
    - Games, coins, not in one spot
    - FOL members confirm that shelving spaces have been arranged to accommodate this concern
  - Empty shelves (overheard)
    - McDaniel comments that older book sections added did not sell: quality over quantity

## NEW BUSINESS

- Good announces 50<sup>th</sup> year of booksales
  - Good and Scroggins have history: Good summarizes
- Good proposed recognition of anniversary
  - Good informs board that Kevin Anderson was a volunteer in the first sales, asks board if we would give him a lifetime membership to the sales
    - Board agrees
    - Good confirms that he agreed to be interviewed for the anniversary history project
    - Scroggins asks Good to confirm with Megan
    - Good confirms second memorial designation of original sale volunteer
    - Board discusses ways to obtain contacts of original members in order to commemorate the 50<sup>th</sup> anniversary
    - Read proposes that December staff sale be focused on the 50<sup>th</sup> anniversary
    - books published movies distributed in 1972, provides a list, should be used to establish a special, celebratory shelf.



- Read also proposes playing music from 1972 in the background
- Read also proposes picking books related to events from that time to highlight, including biographies
- Board discusses logistics of asking volunteers to look through sections for the list • Scroggins will take the list and have staff begin pulling items.
- Good proposes two displays: one upstairs, one downstairs: 50 years of Friends of the Library
  - Good provides additional details regarding history of the FOL
- Scroggins provides copy of strategic plan to FOL
  - Scroggins confirms all staff involved
  - Scroggins summarizes and points out key moments

## **OTHER**

- No other items
- Adjourned 6:25

NOTES: Next FOL Meeting: for 10/19/2022, 5:00 p.m. NCPL Board Room



**Minutes**  
**Friends of Natrona County Public Library**  
**Crawford Room**  
**October 19, 2022**

**Call to Order**

**Roll Call**

- Present: Cathi Carr, Mary Coleman, Sharyle Good, Pat Green, Evelynn McDaniel, Phyllis Pearl-Erk, Jackie Read, Pam Schuler, Julia Whyde, Leanne Woodfill
- Absent: Shirley Chase, Laurie Fletcher, Larry Linn, Lisa Scroggins

**Approval of Minutes – Julia Whyde**

- September minutes: McDaniel moves; Green seconds. September minutes approved.

**Treasurer's Report – Evelyn McDaniel**

- \$33,067.55 as of 10/17/2022
- Good reports two donations in name of Sally Kidd ○ Good reads donation letter. See also "Communications"
- McDaniel confirms that as of October, FOL has made more than last year at this same time
- Coleman makes motion to approve September Treasurer's Report: Pearl-Erk seconds; September Treasurer's Report approved.

**Director's Report – Board Member Cathi Carr for Lisa Scroggins**

- Carr confirms renovation of director's office
- Good reports that 1 cent signs are available
- Good provides Dolly Parton Imagination Library update: Facebook posts; photos of children with new books

**NCPL Board Comments – Cathi Carr**

- Carr reminds board members about upcoming November vote: 1 cent sales tax, lodging tax up for the vote, Nov. 4th. ○ Funds used to maintain catalog
- No additional comments

## REPORTS

### Communications – Sharyle Good

- Good reads letter: donations made in memory of Sally Kidd, Casper teacher and avid reader
- Schuler reports local church has a school and she lets them come down to the sale space. Three children wrote thank you letters. One first grader, one third grader, one final letter, each listing their book title and thanking the FOL for allowing them to visit the space and take books.

### Outreach/Advocacy – Evelyn McDaniel

- Woodfill confirms continued donations of large print books to Primrose ○ Romance is the preferred genre

### Amazon – Sharyle Good for Laurie Fletcher

- Good confirms one lost order
- Good confirms Amazon Smile donations continue to collect approximately \$40.00 per quarter

## OLD BUSINESS

### December Sale

- Good reminds board of December Sale NCPL staff event.
  - FOL members bring snacks
  - Good will post a list to avoid duplication of food items
- Bag Sale ○ Sale preparation discussion
  - Good asks about numbers: last sale Thursday and Friday at 30 slots; Saturday at 25; sale did have no shows
  - Pearl-Erk suggests that given no shows, we could increase numbers
  - Woodfill suggests keeping the morning at a lower number due to number of children
  - Members discuss that since December is a bag sale, perhaps numbers should stay the same
  - Good confirms she is hesitant because those who sign up early lose out if we open the time slots up to more people
  - Woodfill asks if increasing Thursday only would work.
  - Green asks if more on Saturday morning would work; keep numbered slots in the afternoon the same.

- Board agrees to increase each time slot to 30.

#### December 50th Celebration

- Good and Woodfill report calculation of 393 years between current slate of volunteers over the course of their terms of service with the current board ○ 43 volunteers total
- Pearl-Erk inquires on process of setting aside 1971 publications.
  - Good reports that no texts pulled yet, but that there is space. ○ Coleman asks for more space for antiques space.
  - Good and Woodfill inquire about sections and discuss options. ○ Pearl-Erk states that even if we did set up a special shelf, bag sale shoppers may not be interested.

### NEW BUSINESS

#### Sale Dates 2023

- Good asks FOL to set dates now so that Meg can prepare bookmarks for upcoming December sale ○ April 12, 13, 14th ○ June (bag) ○ FOL asked not to hold sale at the same time as NicFest ○ FOL decides that we will state June sale as June TBD
  - September 14th, 15th, 16th ○ December, (November) 30th, 1st, 2nd
  - Staff recognition on the 29th

#### Sale Price List Revision

- Good informs board that NC makes us our list; needs to be updated
- Board discusses price updates as follows:
  - Childrens': hardcovers: .50; paper .10. Golden books: .10
  - Hardcover: .50
  - Hardcover oversize: 2.00
  - Board books: .50
  - YA hardbacks: 1.00
  - YA paperbacks: .50
  - DVDs: .50
  - Remove VHS
  - Books on CD: .50
  - Music CD: .25
  - Records: .50
  - Software: \$1.00
  - Puzzles/games: \$1.00
  - Magazines/Sheet music .10
  - Gift books \$1.00

#### Special Sale announcement

- Feb. 18th, 2023

- Kevin Anderson donation ○ Does not want acknowledgement ○ 40 boxes; 2000 books
  - Several categories, including first editions, will tie series together with twine. Majority is non-fiction
  - Good confirmed Crawford Room, Friday (17th) afternoon 1 – 5 for set up; sale on Saturday
  - Entrance fee will be non-perishable food donation ○ Food drive items of Joshua's and Food for Thought mentioned as two possible donation recipients
- Good asks for title and what kind of a sale (appointments with non-perishable food drive rather than priced tickets or general sale) ○ Every Book Collectors' Sale
- Capacity of Crawford Room is 115-180 ○ McDaniel states that we should do it without an appointment given the special nature of the collection • FOL discusses pricing ○ Schuler suggests priced by tables
  - Good suggest that outstanding items be sold within a silent auction
- Good states we can defer discussion, but collaboration recommended ○ Pearl-Erk confirms that group work would facilitate processing books for the sale
  - Good will put photos out
  - McDaniel recommends waiting until we see the books and the collection ○ Pearl-Erk recommends that if they are collectors' items, we will need to display items

#### Annual Meeting

- February 15th, 5:00
- Occasions by Cory upstairs ○ Good confirms that prices will increase
  - Good would like to invite people who made recent donations ○ Good suggest that we invite Anderson down during staff celebration to give him his award.

#### OTHER

- **Next Meeting: November 16, 2022**
  - No December meeting
  - January meeting will need budget and nominating committee

#### ADJOURN

- Schuler makes a motion to adjourn: McDaniel seconds. Adjourned: 6:10 p.m.



## **Minutes**

### **Friends of Natrona County Public Library Crawford Room**

**November 16, 2022**

#### **Call to Order**

#### **Roll Call**

- Present: Cathi Carr, Shirley Chase, Mary Coleman, Sharyle Good, Pat Green, Larry Linn, Evelyn McDaniel, Jackie Read, Pam Schuler, Lisa Scroggins, Leanne Woodfill
- Absent: Laurie Fletcher, Phyllis Pearl-Erk, Julia Whyde

#### **Approval of Minutes – Julia Whyde (absent)**

- October minutes: edits as follows:
  - Chase not present at October meeting
  - Hardback prices set at \$2.00
- Chase moves; Coleman seconds. October minutes approved with edits.

#### **Treasurer's Report – Evelyn McDaniel**

- \$33,206.77
- No further discussion
- Green makes motion to approve Treasurer's Report: Schuler seconds; Treasurer's Report approved.

#### **Director's Report – Lisa Scroggins**

- Scroggins informs board that Beth Worthen has stepped down from NCPL Board
  - Search committee has been formed
- November voting updates
  - Scroggins confirms passage of 1 cent funds
    - 1 cent funds used to purchase all materials circulated by NCPL and funding for equipment and technology
  - State Constitutional Amendment A passed.
- Allows local municipalities to seek higher interest in their financial investments, which increases revenue for local projects.
- Scroggins summarizes ongoing discussions regarding current push to ban books at the local school district
  - NCSD proposed changes to book review
  - Scroggins plays video of Good addressing NCSD Board Meeting, November

### **NCPL Board Comments – Cathi Carr**

- Carr informs board that Mike Stepp, Donell's Candies, will donate a tray for NCPL Staff party
- No additional comments

### **REPORTS**

#### **Communications – Sharyle Good**

- Good share card from Library Board

#### **Outreach/Advocacy – Evelyn McDaniel**

- FOL donations to Primrose, Police Athletic League, and other facilities

#### **Amazon – Laurie Fletcher**

- Fletcher confirms \$846.69

### **OLD BUSINESS**

#### **December Sale**

- December bag sale
  - 350 reservations
  - Reminders sent to ticket buyers
  - Sale reminder posted on Facebook
  - New signs, with new prices, in process
  - Good shares brochures for the book
- sale December 50th Celebration
  - Kevin Anderson Recognition
    - 1:00, November 30<sup>th</sup>
    - Recognition card in process
  - Staff Celebration
    - November 30<sup>th</sup>, 1:30 -3:30
      - Reminders: bring food by 1:00
      - Good shares coaster and favors for staff
- appreciation Sale Dates 2023
  - Saturday February 18, 9:00 - 4:00 Every Book Collector's Sale
    - Crawford Room set up on the 17<sup>th</sup>, 1:00 -5:00
  - April 12, 13, 14<sup>th</sup>
  - June 15, 16, 17<sup>th</sup>
    - Not the same as NicFest
  - September 14<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup>
  - December, (November) 30<sup>th</sup>, 1<sup>st</sup>, 2<sup>nd</sup>
    - Staff recognition on the 29<sup>th</sup>

#### **Annual Meeting**

- February 15<sup>th</sup>, 5:00
- Location change: UU Church, behind westside Albertsons

- Donation to the church for building use
- Board members will bring food
  - Scroggins will bring main dish
  - Board will bring additional dishes
  - Good and McDaniel bringing desserts

## **NEW BUSINESS**

- Nominating Committee Selection: McDaniel, Woodfill, Coleman
  - Committee will make report in January
  - Expiring positions as follows:
    - Board Members: Mary Coleman, Larry Linn, Jackie Read, Pam Schuler
    - Board Officers: Vice-President – Currently Laurie Fletcher;  
Secretary – Currently Julia Whyde

## **OTHER**

- **FOL does not meet in December**
- **Next Meeting: January 18,**

## **2023 ADJOURN**

- Case makes a motion to adjourn: Scroggins seconds. Adjourned: 6:00 p.m.



# Amazon Sales

Account activity from Jan 1, 2022 00:00 PST through Dec 30, 2022 23:59 PST

Can include Amazon Marketplace, Fulfillment by Amazon (FBA), and Amazon Webstore transactions  
Account Types Included - Standard Orders, Invoiced Orders

All amounts in USD, unless specified

Summaries	Totals
Income	1,772.59
Expenses	-627.50
Tax	0
Transfers	-1,138.44

Account Types Included - Standard Orders, Invoiced Orders

Income	Debits	1,772.59	Expenses	Debits	-627.50
Product sales (non-FBA)	0		Seller fulfilled selling fees	0	
Product sale refunds (non-FBA)	0		FBA selling fees	-314.40	
FBA product sales	-68.99	1,723.75	Selling fee refunds		13.95
FBA product sale refunds		68.08	FBA transaction fees	-228.00	
FBA inventory credit		11.58	FBA transaction fee refunds		0
FBA liquidation proceeds	-1.69	70.81	Other transaction fees	-30.69	
FBA Liquidations proceeds adjustments	0		Other transaction fee refunds	-58.39	1.98
Shipping credits	0		FBA inventory and inbound services fees	0	
Shipping credit refunds	0		Shipping label purchases		0
Gift wrap credits	-30.95		Shipping label refunds		0
Promotional rebates	0		Carrier shipping label adjustments		0
Promotional rebate refunds	0		Service fees	0	
A-to-z Guarantee claims	0		Refund administration fees	0	
Chargebacks	0		Adjustments		0
Amazon Shipping Reimbursement			Cost of Advertising	0	
SAFE-T reimbursement			Refund for Advertiser		0
			Liquidations fees	-11.95	
subtotals	-101.63	1,874.22	subtotals	-643.43	15.93

Transfers	Debits	-1,138.44	Tax	Debits	0
Transfers to bank account	-1,151.20		Product, shipping, gift wrap taxes and regulatory fee collected		130.15
Failed transfers to bank account	0		Product, shipping, gift wrap taxes and regulatory fee refunded	-4.95	
Disburse to Amazon Gift Card balance	0		Amazon Obligated Tax and Regulatory Fee Withheld	-125.20	
Charges to credit card		12.76	subtotals	-130.15	130.15
subtotals	-1,151.20	12.76			

Information in this statement does not constitute accounting, tax, legal, or other professional advice.

# **Press Clippings**



The 'Friends of the Natrona County Library' Book Sale didn't start with Betty Ouderkirk and Wilma Bovie, but they certainly became the heart and soul of the sale, as did Kevin Anderson.



Get our free mobile app

All three people spent countless hours in the basement of the Natrona County Public Library, sorting through books, setting them up, selling them, and more. The 'Friends of the Library' Book Sale is absolutely a labor of love, and it has been for the last 50 years.

On Wednesday, the Natrona County Library celebrated and honored Ouderkirk, Bovie, Anderson and other friends on the 50th Anniversary of the 'Friends of the Natrona County Library' Book Sale.

It started in 1973.

According to a brochure timeline provided by the NCPL, "In 1973, Kathleen Hemry and Kevin Anderson 'spent many hours sorting and categorizing books as they came in.' The records of that sale indicate that they ran out of paperbacks before the end of the sale. The early records also indicate that in 1974, the sale had over 1,800 attendees."

Throughout the following 50 years, that number continued to grow and grow - to the point that lines for the book sale went out the door and into the parking lot.

"If my recollection is correct, the library itself held a couple sales starting in something like 1969," Kevin Anderson told K2 Radio News. "It might have been as a result of those sales, or it might have been just a separate coincidence, but then they formed the 'Friends of the Library' and one of the big things has always been the sale. It's always been one of Casper's big cultural events. People don't necessarily think of it as cultural, but when you look at the lines that used to form when the sales were done that way, it was just amazing. Out the door and all the way around. They went out the back door and all the way around to the corner."

In short, they were a big deal.

And they've remained a big deal for the last 50 years.

"The Friends of the Natrona County Library is celebrating a milestone," the brochure read. "2022 is the 50th year of book sales for the organization. The first sale was held in the basement of the 'new' library and the sales still take place there today. Prior to that first sale, volunteers placed drop boxes in grocery stores to collect donated books. Those first volunteers, let by Barbara Gosman, borrowed 37 'heavy' tables and four picnic tables to display their books. Volunteers estimated that they had collected over 10,000 books and the sale raised \$300 the first day with a final total of \$1,730.82. The end of 2022 marks 90 successful sales!"

Throughout those 50 years, many volunteers, many friends, helped out with the book sales. But two people who really stood out, who really make the book sale a priority, who really gave their time, energy, heart and soul, were Betty Ouderkirk and Wilma Bovie.

"After several volunteer sale coordinators, Betty Ouderkirk began chairing the sale in 1979 and Wilma Bovie joined her as chair in 1982," the brochure stated. "These

women spent several decades leading the book sale efforts. In 1984, the sale expanded into two rooms."

Both Ouderkirk and Bovie have since passed, but their legacies remain alive and intact at the Natrona County Library.

On Wednesday, the library honored the relatives of both women, telling them how vital they both were to the success, and the future, of the Natrona County Public Library.

"She just jumped right into it and it just went from there and snowballed," said Betty's daughter, Diane Kowalski. "It got bigger and bigger and bigger, especially after she retired."

Kowalski said that her mom was so involved with the sales throughout the years, simply because "she loved books."

Kowalski said that in addition to being one of the lead volunteers for the Natrona County Library book sales, she was also the first woman Landman with Gulf Oil. But when she wasn't trailblazing, she was at the library, sorting through books and organizing them by author.

"They were here probably four or five days a week," Kowalski said. "She liked doing it and she drafted a lot of us to come down, too."

One of those people was Betty's brother, Jerry Quinlan. Quinlan reflected on his sister's life, and offered a quick smile at her memory.

"She was always very kind to me" Quinlan said. "She took good care of me. I was the last of seven, and she was sixth. She always gave me a chance to get some good books down here."

Quinlan said that his sister very quickly established a book collection to be envied.

"She had a wonderful collection of books," he said. "I think they're almost all at Diane's now."

Betty loved books, and so did her friend, Wilma. That love for books, for education, revealed itself in Wilma's career as well.

"She was an ex-teacher," Wilma son, Robert Bovie shared. "She was an elementary school teacher. And she subbed a while. I once had her as a sub in high school. It wasn't fun. But we were a book family. I learned to read at a very young age. And the house is still full of books, 20 years later."

That love of books presented itself in both her career and in her pastime.

"I remember the first time we came to the library, when we first moved here in 1971," Bovie said. "The basement was like the children's area and it was rinky dink shelves like you'd see at the dollar store. It was pretty lackadaisical. But we were in the library a lot in whatever city we were in. I had gone on to college before she got fully invested with the Natrona County Library, but it became very, very important to her very quickly."

And so, for the next few decades, Wilma and Betty, Casper's own Flinstones, led the charge for the 'Friends of the Library' Book Sale.

"The books that she would get, I would help her sort," Bovie said. "SOmetimes on the weekends, I'd come down here and the variety we would receive; it was enormous. You wouldn't think that a smaller community like Casper would have such diveristy. But there's people here of all walks of life, and there's so much knowledge to be had. And people want to share it. The community wants to share it. That's why this is such a success."

And what a success it has been. According to the brochure passed out at the event:

- The Friends now host four sales annually.
- During the last sale, 25 volunteers worked over 210 hours.
- Currently, 42 volunteers volunteer well over 3,000 hours annually. The current volunteers have volunteered over 400 years of service to the Friends.
- In 2021, these volunteers worked over 3512 hours. Even with Covid, the last five years averaged 3066 volunteer hours annually.
- Income from sales currently fund over \$25,000 of donations to the library each year, as monetary donations to the Wyoming Reads program.
- In addition to sales of books, hundreds and even thousands of books are donated annually to schools, programs, and groups in the area.

Lisa Scroggins, the Executive Director of the Natrona County Public Library, told K2 Radio News that the book sale has raised more than \$1 million over the course of its history. Much of that success is due to Ouderkirk, Bovie, and Anderson.

"The money raised really allows us to go from being a library that's serving the people to a library that is embracing all of the awesome things that we do, all of the after school programs and events, and book clubs, and everything else. I wasn't here when Betty and Wilma were here, but I've heard so much about the dynamic duo that they were. But our current friends are just phenomenal people. They come in and support our staff and bring all this stuff in and help out so much. And you can tell it's done genuinely out of love and appreciation, and it just means so much to my staff



when they do that. They make good things happen, and I can't speak highly enough of them."

The current 'Friends of the Library' are entering their 50th year and, throughout those years, they have proven that if it wasn't for them, the Natrona County Public Library would be nowhere near as successful as it is. The success that the Natrona County Public Library has seen is the direct result of the work of the Friends of the Library. It's the direct result of people like Betty Ouderkirk, Wilma Bovie, and Kevin Anderson. They're not just friends of the library; they're friends of the entire community.

The 'Friends of the Library' Book sale is happening December 1-3. More details can be found [on their Facebook page.](#)



## 'FRIENDS OF NATRONA COUNTY LIBRARY' HONORED FOR 50 YEARS OF BOOK SALES

On Wednesday, the Natrona County Library celebrated and honored Ouderkirk, Bovie, Anderson and other friends on the 50th Anniversary of the 'Friends of the Natrona County Library' Book Sale.

*Gallery Credit: Nick Perkins, Townsquare Media*



*Nick Perkins, Townsquare Media*

**'Friends of Natrona County Library' Honored for 50 Years of Book Sales**



Nick Perkins, Townsquare Media



Nick Perkins, Townsquare Media





Nick Perkins, Townsquare Media



Nick Perkins, Townsquare Media





Nick Perkins, Townsquare Media



Nick Perkins, Townsquare Media





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Nick Perkins, Townsquare Media



# Trove of Star Trek memorabilia gifted to Natrona County Public Library to be sold for fundraiser

By OIL CITY STAFF

July 19, 2022



Some of the items to be sold in a special Star Trek Friends of the Library sale are shown. The sale will include hundreds of books, magazines and memorabilia featuring Star Trek and other science fiction genres.

(Courtesy Friends of the Library via Facebook)

CASPER, Wyo. — There's a day next month for which Star Trek superfans might want to wake up extra early with a hot cup of Earl Gray tea.

The Friends of the Natrona County Public Library is hosting its “Special Star Trek Book & Memorabilia Sale” on Saturday, Aug. 13 starting at 10 a.m. in the Crawford Room at the Natrona County Public Library, 307 E. 2nd St. in Casper.

The sale consists of “thousands of books and items” that have been gifted to the library, according to a social media post.

“In addition to the featured items, we will also have a large selection of Science Fiction titles available for purchase,” the post said. “Most items will sell at regular sale pricing from \$.50 to \$2, with a few select items marked higher.”

Reservations are required and appointments will be scheduled in two-hour blocks.

The sale not only includes hundreds of books, but also Star Trek-themed novelty items such as unopened Barbie and Ken sets, a clock, mystery and trivia games, DVDs, magazines and various scripts.

To help the library live long and prosper, fans can reserve spots at [nclbooksale.ticketleap.com/star-trek-sale](https://nclbooksale.ticketleap.com/star-trek-sale).

Additional questions can be sent to the library [through its Facebook page](#).

## Friends of the Natrona County Library hosting ‘Star Trek/Science Fiction’ sale

By BRENDAN LACHANCE

|

August 5, 2022





A range of Star Trek items will be available at the sale. (Friends of the Natrona County Public Library, Facebook)

CASPER, Wyo. — The Friends of the Natrona County Public Library will host a “Star Trek/Science Fiction” sale from 10 a.m. to 4 p.m. Saturday, Aug. 13 in the Crawford Room at the library, 307 E. 2nd St. in Casper.

“In addition to the Star Trek items, we will also have a large selection of Science Fiction titles available for purchase,” an announcement for the sale said.

Items will be available mainly at prices of 50 cents to \$2, with a few items marked higher, the Friends of the Library said.

Some of the items that will be available include:

- Star Trek Barbie and Ken
- Star Trek clocks and puzzles
- Star Trek mystery game

- Star Trek Collectors plates
- Autographed photos, some authenticated
- Star Trek original series paperbacks and hardbacks
- Star Trek original series fotonovels
- Star Trek original series cast member fiction
- ST Next Generation paperbacks, reference, and hardbacks
- ST Next Generation reference material
- ST Deep Space 9 paperbacks and hardbacks
- ST New Frontier hardbacks and paperbacks
- ST Enterprise hardbacks and paperbacks
- ST games and trivia
- ST Signature Series — oversized paperbacks
- Starfleet Academy
- Star Trek graphic novels
- Star Trek DVDs, many different complete series
- Many, many crossover books (hardback, reference, and paperback)
- Star Trek cast biographies (hardback and paperback)
- Star Trek magazines (all series)
- Star Trek graphic novels
- Miscellaneous Star Trek scripts and other television and movie productions

“There is no fee to enter the sale, but reservations are required,” the announcement added. “Only 20 appointments remain for the two-hour blocks. To reserve your spot, select from available time slots and make your reservation. To schedule your appointment, go to <https://nclbooksale.ticketleap.com/star-trek-sale/> and reserve your time.”

People with questions can [contact the Friends of the Natrona County Public Library via Facebook](#).

# Friends of the Natrona County Library celebrating 50 years of book sales

By BRENDAN LACHANCE

November 7, 2022



(Shutterstock)

CASPER, Wyo. — The Friends of the Natrona County Library has been supporting the library with book sales for 50 years.

People donate books to the organization, and the Friends of the Natrona County Library sells those. Over the years, over \$1.4 million has been raised, the organization said in a press release Sunday.

To celebrate its 50th anniversary of book sales, the Friends of the Library will be holding a sale from Dec. 1 through Dec. 3.

“This sale will be our ever-popular bag sale,” the announcement said. “Shoppers who want the first day of shopping on December 1st will pay a \$20 admission fee for this two-hour ‘Early Bird’ shopping session.

“December 2nd will be Friday’s “Second Chance” sale. Appointments that day will have an admission fee of \$10 and Saturday, December 3rd’s admission is free. By scheduling appointments, we have limited the number of shoppers for each session and there is no waiting in line. Prices begin with a grocery bag of books selling for \$3. Appointments are required for all sessions. Schedule your appointment at <https://nclbooksale.ticketleap.com>.”

People have used Friends of the Natrona County Library sales as a way to find holiday gifts, the announcement added.

“Why not select holiday books for children and make an advent calendar type of event by gifting them one book daily until Christmas?” the announcement said. “You could do all of this for \$3. Stock up for your winter reading. \$3 will again set you up. There is no limit to the number of bags each customer can purchase. Contact Friends of the Library at [folncpl307@gmail](mailto:folncpl307@gmail) with questions. Appointments fill quickly, so schedule yours today.”



*16 March 2022 and others*

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## Book sale at library

The Friends of the Library Spring Book Sale returns in April and is a very affordable source for great reading materials. All items will be sold at bargain prices with hardbacks selling for \$2 and all other items at \$1 or less. There is a great selection in all areas. This is not a bag sale. All shopping sessions require a reservation. You will find a huge selection of books, media, music, puzzles and much more for children and adults.

The next sale will be held on April 7, 8 and 9. Appointments will be required for all time slots and each session will be limited to 25 attendees. April 7 will feature an Early Bird sale. All customers who schedule for that day will pay \$20 at the door for admission to the sale. April 8 will be the Second Chance sale with customers paying \$10 at the door for admission. Sessions on Thursday and Friday will be two hours long and items purchased will be sold at regular prices. On April 9, there will be no admission charge for each one hour session and items will, once again, be sold at regular prices.

To reserve your spot, please go to <https://nclbooksale.ticketleap.com> and select the sessions you want. If you are scheduling for Thursday or Friday, we will collect the fee at the door. Again, there is no fee for Saturday, but reservations are required. Donations are accepted any time the library is open. Thanks to the generosity of our local communities, we continue to have a great number of donations arriving daily. You should not be disappointed.

Cash, checks, and cards are accepted. We hope to see you at the sale. If you have questions, please email [folncpl307@gmail.com](mailto:folncpl307@gmail.com).

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### *12 May 2022 and others*

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#### Book sale at the library

Do you need a book to read by the lake or campfire? It's time to stock up for great summer reading experiences. The Friends of the Library Summer Bag Sale will return on June 9, 10, and 11. Admission will be by reservation only, but, as a gift to our customers, bag sale prices will be in effect for ALL sessions! Reserve early for this special event!

June 9th will be an Early Bird sale. All customers who schedule for that day will pay \$20 at the door for admission to the sale. June 10th will be the Second Chance sale with customers paying \$10 at the door for admission. Sessions on these days will be two hours long. If you are scheduling for Thursday or Friday, we will collect the fee at the door, but you must reserve your spot online. On June 11th there will be no admission charge with all sessions one hour in length. ALL purchases during the sale will be at bag sale pricing with bags priced at \$3, \$6, and \$10 for a nice library bag and books to fill it. There is no limit to the number of bags purchased.

Our community has been very generous and we have an excellent selection of items in all areas. We continue to have a great number of donations arriving daily. You should not be disappointed. We hope to see you at the sale. You will not be disappointed.

To schedule the appointment, go to: <https://nclbooksale.ticketleap.com/june-bag-sale/>

If you have questions or need assistance, please email [folncpl307@gmail.com](mailto:folncpl307@gmail.com).

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### *12 August 2022 and others*

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#### Fall sale at the library

Do you need to stock up on books for winter? The Friends of the Library Fall Book Sale is a very affordable place to get your reading for those long cold days. Many items are in like new condition and would make excellent gifts for friends and family. Any items purchased will be sold at regular prices with hardbacks selling for \$2 and all other items at \$1 or less. We have a great selection in all areas. This is not a bag sale. All shopping sessions require a reservation.

The next sale will be held on Sept 8, 9 and 10. Appointments will be required for all time slots. Sept. 8 will be an Early Bird sale. All customers who schedule for that day will pay \$20 at the door for admission to the sale. September 9th will be the Second Chance sale with customers paying \$10 at the door for admission. Again, items will be sold at regular prices. On Sept. 10, there will be no admission charge and items will, once again, be sold at regular prices.

Appointments are limited. To reserve your time, go to <https://nclbooksale.ticketleap.com> and select the time you prefer. Please, if you find you are unable to attend, notify us so that another person will have the opportunity to attend.

Donations are accepted any time the library is open. Thanks to our generous communities, we have great selections for this sale. If you have questions, contact [folncpl307@gmail.com](mailto:folncpl307@gmail.com).

## Friends of the Library book sale

The Friends of the Library is celebrating 50 years of book sales with a bag sale beginning Dec. 1. For the past 50 years, the group has sold books to the community. These book sales are made possible by the generous donations we receive throughout the year. During the past years of book sales, the organization has raised over 1.4 million dollars to support the library and literacy. We look forward to another great sale.

This sale will be our ever popular bag sale. Shoppers who want the first day of shopping on Dec. 1 will pay a \$20 admission fee for this two hour “Early Bird” shopping session. Dec. 2 will be Friday’s “Second Chance” sale. Appointments that day will have an admission fee of \$10 and Saturday, Dec. 3 admission is free. By scheduling appointments, we have limited the number of shoppers for each session and there is no waiting in line. Prices begin with a grocery bag of books selling for \$3. Appointments are required for all sessions. Schedule your appointment at <https://nclbooksale.ticketleap.com>.

Many of our customers fill their holiday shopping lists at these sales. We have like new items and a great selection in all areas. You could fill your shopping list for the cost of a \$3 bag! Why not select holiday books for children and make an advent calendar type of event by gifting them one book daily until Christmas? You could do all of this for \$3. Stock up for your winter reading. \$3 will again set you up. There is no limit to the number of bags each customer can purchase. Contact Friends of the Library at [folncpl307@gmail](mailto:folncpl307@gmail.com) with questions. Appointments fill quickly, so schedule yours today!



# Natrona County Public Library to host special sale of 'Star-Trek' books, comics and more

Mary Steurer Aug 6, 2022 Updated Sep 11, 2022 0

Do you speak Klingon? Lie awake at night trying to decide on your favorite Federation starship? Or maybe just think space is cool?

On Saturday from 10 a.m. to 4 p.m., the Friends of the Natrona County Public Library will be selling an assortment of “Star Trek” collectibles in the library’s Crawford Room.

In addition to a treasure trove of books, comics and games, more obscure items — like a “Star Trek” clock and Barbie and Ken dolls — will be up for grabs, too. The group is also putting other sci fi reading materials not related to “Star Trek” up for sale.

The Friends of the Natrona County Public Library raises money for the library and promotes literacy around the community — by donating books to schools, for instance. As part of its fundraising efforts, the group organizes seasonal sales where visitors can buy books from the library’s collection for cheap.

But it’s never hosted a sale dedicated to a single franchise, said Sharyle Good, co-president.

The collection was donated by an estate, Good said. Its owner had been amassing “Star Trek” memorabilia for 30 or 40 years.

By late July, Friends of the Library already had 45 boxes worth of it — with “several more” boxes on the way, she said.

Anyone interested in attending the sale must register for an appointment beforehand.

Friends of the Natrona County Library started out with 90 appointment slots. Good ended adding up 10 more.

As of Thursday evening, only 20 remained.

The organization's other sales usually draw between 200 and 300 visitors.

But the attention this one has received is impressive for such a niche demographic, Good said.

"Star Trek" has die-hard fans all over the world. And, as with any fanbase, they can get pretty competitive about merchandise.

Good said one man called her to see if he could have first dibs on some of the DVDs going up for sale.

"He wanted to know, could he buy them, and what the prices were going to be," she said.

Good is happy to give potential buyers more information about the inventory, but the group isn't reserving items for anybody.

As with the Friends of the Natrona County Library's other sales, most of the collection will be sold for bargain prices: \$2 or less. Rarer items will cost more, Good said.

To register for the sale, visit the group's [Facebook page](#).

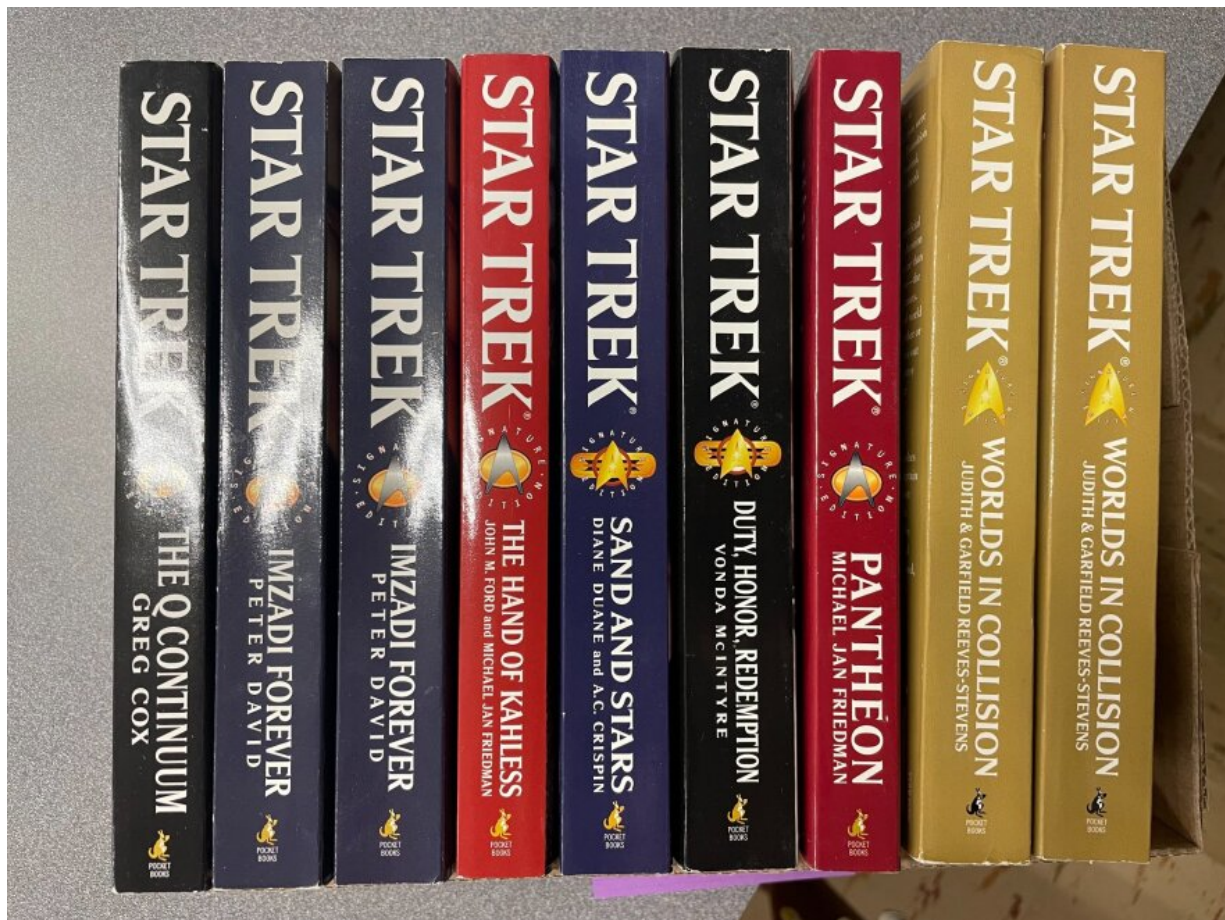
## Miscellaneous Other Sources

### Education

# Library group having Star Trek fundraiser in Casper to support literacy

Wyoming Public Radio | By [Taylor Stagner](#)

Published August 12, 2022 at 12:18 PM MDT



*Courtesy Of Friends Of The Natrona County Library*

[The Friends of the Natrona County Public Library](#) are raising money by selling Star Trek books and collectables this weekend. The collection will include around fifty boxes of books and comics as well as commemorative plates, dolls, and DVDs.

Friends of the Natrona County Public Library Sharyle Good has been a librarian for 40 years.

“Our purpose is really to support literacy in the community and largely through the public library. But we do a lot to support the literacy efforts throughout the community as well,” she said.

Last year, their organization donated around \$38,000 to the [Natrona Public Library](#) and \$3,000 to [Wyoming Reads](#).

Good said there are other specialty Items as well.

“We have some autographed items that's limited. These plates too. So it's not just books,” she said.

Those interested must sign up for one of 90 slots to attend the sale this Saturday, August 13, from 10 a.m to 4 p.m. Friends of the Natrona County Public Library has existed for around 50 years.

# Newsletters

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### Save the Date

JUNE 9, 10, 11, 2022  
ARE THE DATES FOR  
THE NEXT SALE. IT  
WILL BE A BAG SALE.

### Suggestions

PLEASE, LET US KNOW  
IF YOU HAVE AN IDEA  
OR SUGGESTION. WE  
CAN ALWAYS IMPROVE.

### Want List

PLEASE REMEMBER TO  
CHECK THE POSTED  
LIST OF WANTED  
ITEMS.  
A LIST WILL ALSO BE  
POSTED IN EACH  
SECTION.

### Labels

IF YOU NEED ANY  
SHELF LABELS, LEAVE  
A LIST ON THE  
COUNTER.

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# FOL NEWSLETTER

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APRIL 2022

## April Sale Highlights

Our last sale was very successful. We made over \$9400. In addition to the sales, we saw and heard many very interesting things.

- ★ It was exciting to see a "Pay-It-Forward" experience when one customer was paying for his purchases and then insisted on paying for another customer's items.
- ★ We know that we served customers from Scottsbluff, to Sweetwater Station, to Buffalo, to Gillette.
- ★ One of our regular customers was involved with the very first sale that the Friends of the Library held.
- ★ Customers were pleased to learn that we will take special requests for items.

You do make a difference. The thank you note at the right was sent to one of our volunteers who saw a very unique item that had been donated. She then gifted it to a friend. The result was truly heartwarming. Those small acts are appreciated.

M. Susan!  
I wanted to thank you immensely for the book you passed on to Mom - I adore it! You were very thoughtful in having it for us some pieces are easier than others (I like "the Mermaid")  
Enclosed a donation to this worthy cause. With love & gratitude  
♥ nupa



## EXCITEMENT AT THE SALE

When you consider that we served over 400 customers over the course of three days, it was interesting to know that there was, indeed, something for everyone. The photos included in this newsletter were taken on the last hour of the last day of the sale. These customers were still finding great bargains.



## RECENT DONATIONS

Park School

Journey Elementary School

Manor Heights School

Kelly Walsh High School

Wyoming Virtual Academy

Montessori School

Foundations Early Ed.

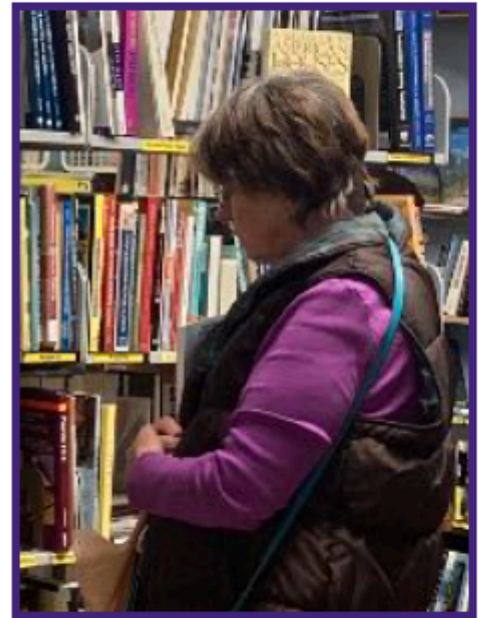
Moss Agate School

Primrose Retirement  
Community

Saint Anthony's  
Pre-school

Books for Homeless Students







## Sales Tips

We have a few sales reminders for future sales. Please remember that your first duty is to the customers. We ask all volunteers to engage with the customers and to assist them with any requests. Be familiar with the location of all sections or be ready to ask another volunteer to help with a specific section.

Please take time during the sales to straighten and, if necessary, to restock any shelves. All shelves need attention.

Do not shelve any items in the mass market paperback section at any time. The shelving arrangements have been carefully selected and when items are mis-shelved, it creates a problem.

If you are restocking or shelving items during a sale, please, unless the arrangement is clear, place those items on an open section of the shelving. That way, they are not in incorrect positions within the section.



**Arnold says:**

**WOW! Great sale.**

**I hope to get back in in a week or two so I can at least give Jacquie some pointers on sorting.**

**Tell all the ladies I'm looking forward to supervising and giving directions. I do realize, of course, that they will pay as much attention to my supervision as they did before my little episode.**

**Cheers,**

**Arnold**

**We have had some volunteers interested in what our sales history looks like and how our recent sales compare. The final page of this newsletter is a copy of the historical sales information. Please know that it is incomplete, but it is all the data we have. You will note that the admission fees for Thursdays and Fridays make a huge difference for us.**

**As always, please feel free to offer suggestions at any time. They may be just the thing to make us even better.**

**FOL 2022**80

# Friends of the Library

June 2022 Newsletter

## Save the Date

SEPTEMBER 8, 9, 10, 2022 ARE THE DATES FOR THE NEXT SALE. IT WILL BE A REGULAR SALE.

## Suggestions

PLEASE, LET US KNOW IF YOU HAVE AN IDEA OR SUGGESTION. WE CAN ALWAYS IMPROVE.

## Want List

PLEASE REMEMBER TO CHECK THE POSTED LIST OF WANTED ITEMS. A LIST WILL ALSO BE POSTED IN EACH SECTION.

## Labels

IF YOU NEED ANY SHELF LABELS, LEAVE A LIST ON THE COUNTER.

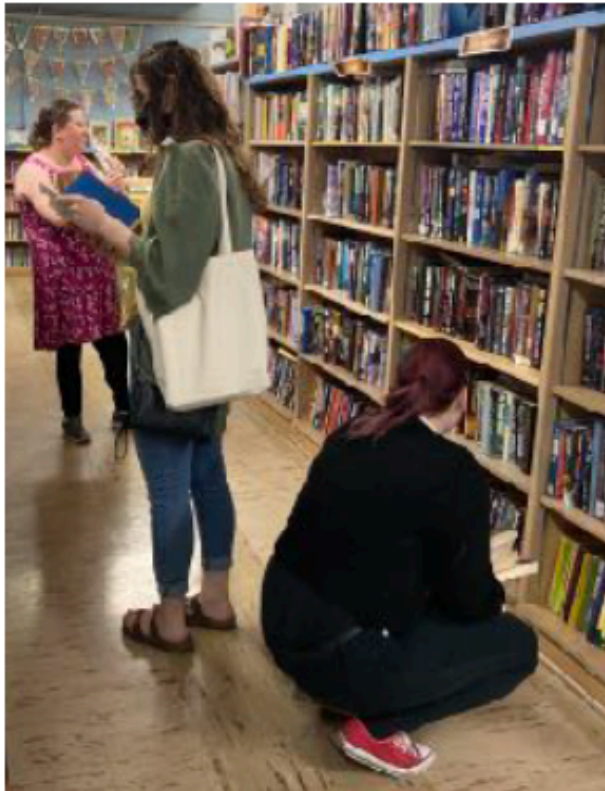
## June Updates

Who knew that Covid would be a good thing? For the Friends of the Library, it was, in some ways. Our efforts to bring customers back resulted in the appointment process. We have found this to be a great addition to our sales. This sale brought in over \$5700 which is the highest June Bag Sale total we have seen. The customers are very pleased with everything. Our online ticket sales were great and we even had to increase the number of appointments available. We need to look at the no show customers, though, as there were quite a few customers who did not keep their appointments, but, as a result, there was plenty of room for walk-ins. The sale was great fun for us, as volunteers, and for the customers.

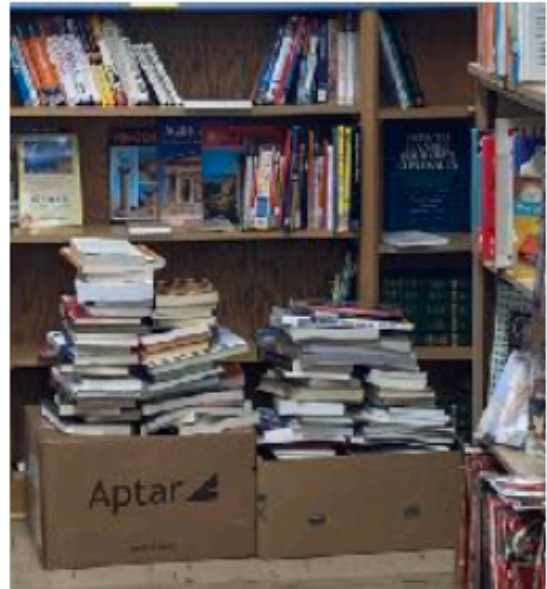
Our sales help us to promote literacy. During the sale, we donated a large number of items to local educators and homeschool parents. In addition, the library has just been gifted another \$28,000 bringing the library donations to \$38,000 this year. In May, each first grader in the State of Wyoming was gifted a hardback book for their home. The Friends of the Library continues to support this program. This year our donation was \$3,000.



**Library staffers truly appreciated their special time. We even had a special pre-sale visit and purchases from Conrrado!**



**Day one was, indeed, the “Shoppers Paradise” sale! Check out these “bags.”**



☒ We donated items to one customer who works with the school district. She was so pleased with her donations and purchases and our offer to assist her in the future that she delivered a plate of cookies the next day!



**Saturday was really “Kid’s Day.”**



Good evening,

My friend went to the sale on Saturday and was thrilled to buy twenty-four puzzles for twelve dollars.

Dave



**The last hour of the last day saw customers still finding great items!**



**Volunteers - What would we do without you?**



- Please, now that your shelves are relatively empty, do a little housekeeping. First, dust your entire shelves. The backs of the shelves behind the books are VERY dusty and can use attention. Swiffers are under the counter.
- Also, since the shelves are not full, weed. Just like the undesirables in your garden, there may be undesirables on your shelves. Librarians call this eliminating of items “weeding.” Consider whether it did not sell at a bag sale, if it will sell later.
- Always, we are happy to get suggestions or comments. Please let us know any ideas you may have. One example of this is when Ila asked if she could begin something called “Junk Journals.” Sherry must have rolled her eyes, but Ila was encouraged to try it out. This has become so successful that there is now a monthly session for community members and that section at the sale made many happy journal creators.

### **New Additions**

Perhaps you saw several new faces during our sale. During the sale, we were happy to welcome several new volunteers. If you see new faces, introduce yourselves and make them welcome. Our new volunteers are Ginny Nading, Madelyne Nadine, Kourtney Dooner, and Alice Pinter. Welcome all!

### Save the Date

DECEMBER 1, 2, 3, 2022  
ARE THE DATES FOR  
THE NEXT SALE. IT  
WILL BE A BAG SALE.

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RID OF THE HAND  
WRITTEN ONES.

# FOL NEWSLETTER

SEPTEMBER 2022

## Recent Sale Highlights

Since June we have been truly busy with the Star Trek sale and our regular September sale.

- ★ Friends of the Library book sales began in Casper 50 years ago. They have made over \$1,200,000!
- ★ The Star Trek sale brought in \$2025 and the September sale brought in \$5625.67.
- ★ We have had many very happy customers.
- ★ Who knew that the multi volume sets of Groves' Music Dictionary and the Catholic Encyclopedia would be the first items to sell?



1



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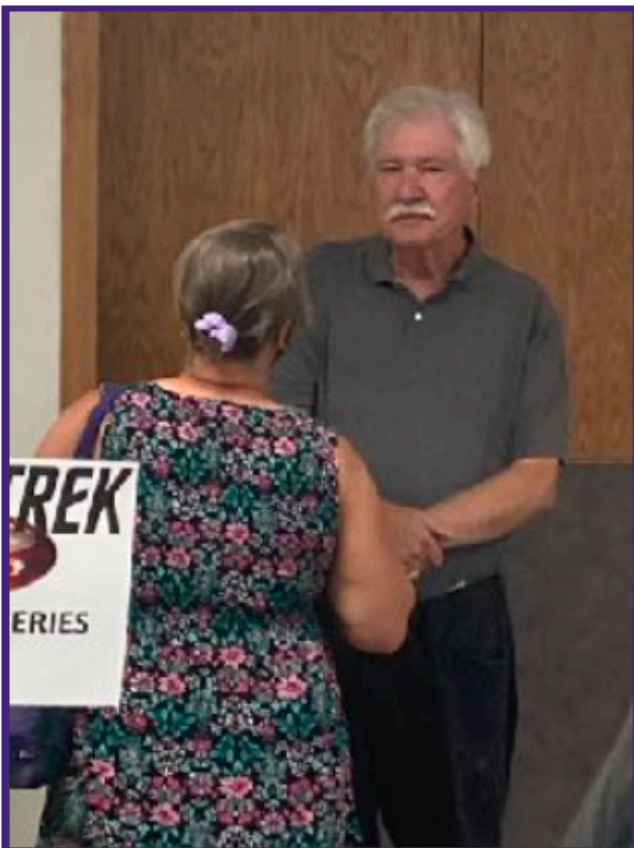
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1

## Let Us Know

When you hear comments from our customers, please let us know so that we can either celebrate their positive comments or consider and address their concerns. We know that they truly appreciate our appointment system, but we need to know what changes we might need to make to better assist those who attend our sales.



We were fortunate to have Mike, our donor, with us the day of the Star Trek Sale.

## It's All About Literacy

As a result of our generous donations, we are able to donate and gift many items.

Did you know...

- The library used over 300 of our selections as prizes for the Summer Reading Program?
- Recently we made donations to little free libraries, several schools, the Riverton Public Library, Mercer House and to home school parents throughout the community.
- Arnold stocks the Ephemera shelf at the library with free books?
- Did you know that shelf even exists?







## Staff Appreciation

On November 30th from 1:00 - 3:00 we will again host our annual appreciation event for the library staff. It is the one time each year that we do a little extra to thank them for all they do.

We ask you to please bring goodies for this. Homemade is great! Fruits and vegetables are great - we have tongs. When the time is closer, we will post a list just so that we don't have duplicates and so that we have a great variety for them. Please plan to stop in at that time to show them your appreciation.

## Requests

- ☑ If you need to make adjustments to your sections, please let Sherry or Leanne know. Now is the time to adjust as necessary.
- ☑ If you have suggestions for improvements in any respect, please let us know.
- ☑ Continue to put items on the Amazon cart. Just this week, Laurie mailed a 50 pound box of books off to Amazon. Remember, it only takes a few minutes to check the items and they could generate a good profit. So far this year, Amazon sales have generated about \$850 for us.
- ☑ You are welcome to bring your family and friends in at any time to shop.
- ☑ Someone added a request to the list of items wanted by customers, but did not include contact information. If you know anything about *Commentary by Warren Wiersba* please let us know.
- ☑ Unless you have been trained as a sorter, please wait until the items appear in your boxes.
- ☑ Don't worry about discarding items that did not sell at this time. Our next sale is a bag sale and many go at that time. We even had comments during the last sale that our shelves were not as full as usual. Let's have lots to offer.



# Friends of the Library

December 2022 Newsletter

## Save the Date

FEBRUARY 18TH IS THE  
"EVERY BOOK  
COLLECTOR'S SALE"  
FROM 9-4 IN THE  
CRAWFORD ROOM.

## Suggestions

PLEASE, LET US KNOW  
IF YOU HAVE AN IDEA  
OR SUGGESTION. WE  
CAN ALWAYS IMPROVE.

## Want List

PLEASE REMEMBER TO  
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ITEMS.

## Save the Date

OUR ANNUAL MEETING  
AND DINNER IS ON  
FEBRUARY 15TH. WE WILL  
KEEP YOU POSTED.

## What An End To A Great Year!

The Friends concluded our 50th year of book sales with a whirlwind of a week. First, we celebrated. We honored relatives of longtime volunteers, Betty Ouderkirk and Wilma Bovie and Kevin Anderson, an early volunteer who attended the first sale and continues to shop with us today. That celebration was combined with our annual Staff Appreciation event. That was an amazing goodie table you all put together.

The next day, the whirlwind continued with our last sale of the year. Before the sale began we had 485 appointments reserved. The early shopping appointments brought in over \$2600 and when the book purchases were added, the sale brought on nearly \$6,300! That brings us to over \$29,250 in our five book sales this year. This is the highest annual total since the current group of volunteers took over.

After the sale, Evelyn delivered 15 boxes of large print books to local nursing homes and assisted living facilities and the Senior Citizens' Center. Since each needs a "Donated by Friends of the Library" sticker she watched the Thanksgiving parade and stickered all 15 boxes!

## **50 Years!**

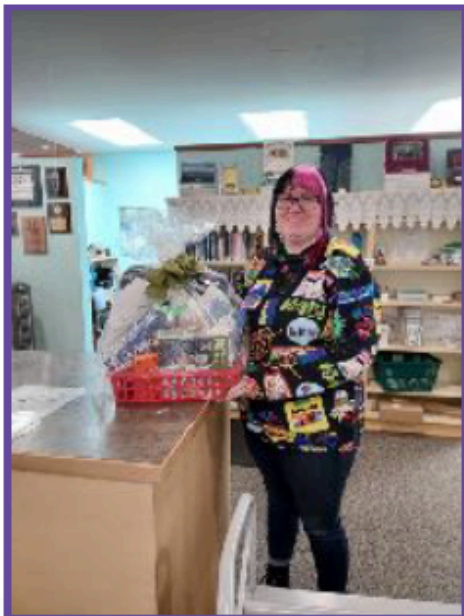


**Debbie Bovie, Rob Bovie, Kevin Anderson, and Dianne Kowalski were recognized with tokens of appreciation.**





## We Love Our Staff!



Serena Aagard was the proud winner of the Door Prize basket donated by Dave Bentzin.

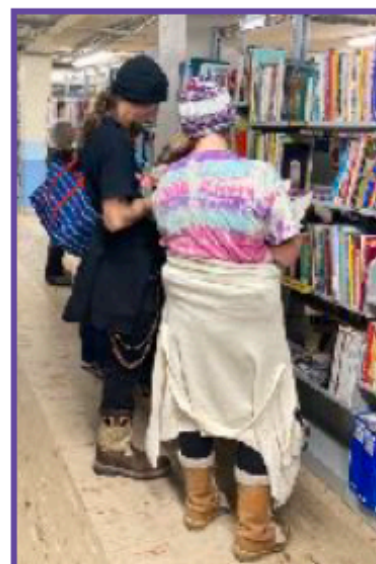


**From the First Hour**

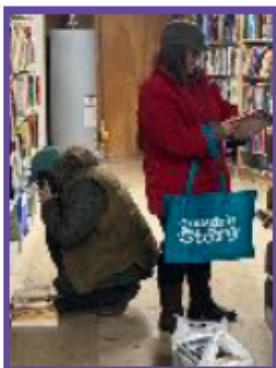


**To the Last Hour**

**And All  
in  
Between**



**We saw old friends  
and made new  
friends.**



**We ALL love  
books.**



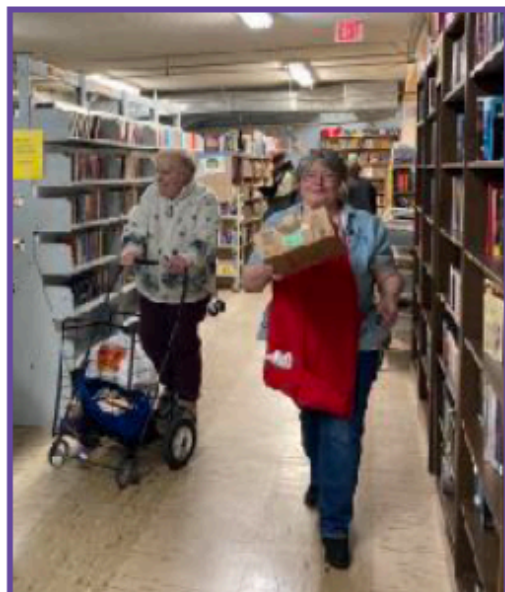
## **We Appreciate Our Volunteers**



Even our volunteers get a little shopping time in.



Janet shows off the before image of the Children's section. It didn't look the same after the sale.



If you saw Letitia on Friday, you would know how happy she was that customers bought over 33 flats of her Science Fiction paperbacks.



We are so pleased to receive our special handmade ornaments from Sarah who made them for us in the Creation Station.

## **Sale Highlights**

- **No only do we offer curbside delivery service, during this sale we offered taxi service. One customer was walking and began trying to decide what she could carry. Shirley was leaving and drove the customer to her home. That is truly customer service, isn't it?**
- **Larry brought in more records on Saturday morning. The records were unopened, but were rather old. One customer was ecstatic and had been looking for them. He found all but one that he wanted and Larry will keep looking for it. Another happy customer.**
- **Volunteers tell us that they saw true joy and delight from prospective customers who just stopped in to see if they could come to shop. Of course, they were admitted.**
- **One gentleman in a wheelchair was at the sale with his grandchildren who were delighted to be wheeling him around. Before checking out, the man looked over the stack of books selected by one small boy only to notice that there were multiple dictionaries on the pile. They went back to the shelf.**
- **One customer came in after the sale on Tuesday with her wagon. Why? She selects books for their color and size. She has a small business folding books into designs and needed another group of books to finish her orders. Her workplace is a block from the library so she always comes in with that wagon.**
- **During the December sale we welcomed three new volunteers to the Friends. I was great to work with Ginny and Madilynne Nading and Angelica Zolotoochin. Welcome!**



### Amazon Notes:

Please continue to keep an eye out for any unusual or unique books that should be considered for Amazon. We have sold over 300 books on Amazon since 2016. Can you guess what sells? We can't even try. We sold a book on corset building. Yes, corsets. We also sold a copy of the Aramic New Testament for \$299! Can you guess what sells best? We have sold 16 books about bamboo (four in the last month) and other fly rods with another 12 on fishing. Currently, we have two sales pending on Amazon. Imagine, one on bamboo fly rods and the other is a popular category - guns.

Laurie reminds us that condition is a prime consideration for selections for Amazon. Anything we send must be in very good condition, although an intact book jacket is not an absolute requirement. If the book makes you raise your eyebrows because you have never seen something like that, it is an Amazon possibility. We do not send library discards.

### Science Fiction Has Special Fans...

Letitia proudly sold dozens of those books at this sale. We assume the Star Trek sale brought this genre to light. Check out this Star Trek lover from that sale.



### Housekeeping:

- Since many of the shelves are quite empty, please take this time to dust them. When they are full, you can't move books to dust behind, so this is great to do now.
- Please look at your sections. Please look closer at what is still there. We sold over 1000 bags of books for bargain prices. If there are things on your shelves that never sell, please consider discarding them. If your shelves are still quite full, please consider discarding items. We will continue to get more books donated and we will, certainly, have many left from the sale in February. We need the space.
- Again, if you are not listed as a sorter, please do not sort the new items unless a designated sorter is there to direct you. We will be revising the criteria, but until that happens, the sorters are familiar with the guidelines and with what we keep and where we put them.
- Also, please do not sort or rearrange any section that is not assigned to you.
- Remember, you are free to take items that you want to read and then to return them. You do not need to record items if you do this. If you want to purchase items at any time, please either put your payment in the bag in front or write your charge down in the book and pay later.
- We encourage you to bring in friends or family to shop at any time. You do not need specific permission to do so.

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# **2023 Book Sales**

## **Proposed Sale Dates 2023**

**Saturday February 18 - 9-4  
Every Book Collector's Sale - Crawford Room**

**April 13-15**

**June 15-17**

**September 14-16**

**November 30 - December 2**



**FRIENDS OF THE NATRONA COUNTY LIBRARY**

307 EAST SECOND STREET  
CASPER, WY 82601  
307-235-0234